



**MINUTES**

**Hambledon Parish Council**

**08 Jan 2018, 7.30pm**

**Village Hall - Hambledon**

**PRESENT:**

Cllr Quinn OBE (Chair)  
 Cllr Wigley  
 Cllr Higham  
 Cllr Mason  
 Cllr Thornton  
 Cllr Wood

**In attendance:**

Mrs Joanna Tester (Clerk)  
 Cllr Pearson  
 Cllr Huxstep (arrived 8.02pm)  
 Cllr Weston  
 Two members of the public

**Meeting started at 7.30 pm**

<b>No</b>	<b>Item</b>	<b>Discussion and Decision</b>	<b>Action</b>
183	Acknowledgments		
184	Apologies	Cllr Thistlethwayte PCSO Owen Reeves  Apologies accepted	
185	Disclosable pecuniary interests	None declared	
186	Public Question and comments  Public question  CC report	Standing Orders suspended for 10 minutes.  No questions raised.  Received. Full report will be published on the PC website. Main points of interest as follows: <ul style="list-style-type: none"> <li>• Council Strategy document has been refreshed (available on PC website)</li> </ul>	

	<p>DC report</p> <p>PCSO report</p>	<ul style="list-style-type: none"> <li>• Community Safety Partnership Performance Paper OS178 (available on PC website)</li> <li>• Reports of domestic abuse on the increase (document available on PC website)</li> </ul> <p>Cllr Weston also advised that consultation on proposed improvements to junction 9, M3 is on-going. Further details were passed to the Clerk who will publish them on the PC website.</p> <p>Cllr Higham asked for WCC assistance for the proprietors of The Peoples' Market. They have received a letter from WCC saying no help available. Cllr Weston to investigate.</p> <p>Received. Full report will be published on the PC website. Main points of interest as follows:</p> <ul style="list-style-type: none"> <li>• Electric vehicles – new electric delivery van and pool car now available for staff use; major benefits in fuel costs and carbon footprint; more electric replacements planned going forward.</li> <li>• 2018/19 budget proposals – entry fees at recycling centres (but some residents are concerned about the potential rise in fly-tipping); and £10 charge for a 5-year bus-pass for the over 65s..</li> </ul> <p>Not received.</p>	Clerk
187	Resume standing orders	Agreed	
188	Minutes of previous meeting	Agreed as a true record	Clerk
189	Clerk's Progress Report	<p><b>Allotment provision</b> - Cllr Mason to speak to residents with 'loanable' garden space who have shown an interest in the Clerk acting as a mediator between them and residents keen on having an 'allotment'.</p> <p><b>Fingerpost Signs (FPS)</b> – Update received 13/12/17, as follows:</p> <ul style="list-style-type: none"> <li>• First FPS ready for installation</li> <li>• Second FPS still under construction</li> <li>• Refurbished finial ready for fitting</li> <li>• Wall-mounted sign in progress but taking longer than expected due to level of detail in Church logo.</li> <li>• Weather conditions and short day-light hours have hampered progress.</li> </ul> <p>Installation will be after Christmas when there is more daylight, hopefully better weather, and time to carry out additional work (e.g. removing old signs) on the same day.</p>	Cllr Mason/Clerk

		<p>Subsequent contact attempted 05/01/18 (telephone call and e-mail) – response received 08/01/18, as follows:</p> <ul style="list-style-type: none"> <li>• FPS at both Chidden and Park House to be completed between 18 Jan and 31 Jan 2018</li> <li>• FPS at the Green Man junction to be completed and installed before the flowers start coming up in the flower beds. Clerk to request installation asap to avoid damage to early-Spring flowers.</li> </ul> <p><b>Community assets</b> – Clerk has written informally to proprietors of potential assets. Clerk and Cllr Thistlethwayte to prepare applications.</p> <p><b>Financial Risk Assessment</b> – Item for Oct 18 agenda</p> <p><b>Spring Clean 2018</b> – Agenda item 201</p> <p><b>Footpaths/kissing gates</b> – On-going. Cllr Mason to contact land-owners of adjoining land; and speak to HCC rangers re. health and safety regulations etc.</p> <p><b>Parish Lengthsman Agreement</b> - Work Schedule 2017-18 (for information) as follows:</p> <ul style="list-style-type: none"> <li>• w/c 26 Feb 2018</li> </ul>	<p>Clerk</p> <p>Clerk/Cllr Thistlethwayte</p> <p>Cllr Mason</p> <p>Clerk/Cllr Thistlethwayte</p>
190	Bank A/C	<b>Bank balance - £36,187.59</b> (@ 01 Jan 2018; statement 072)	
191	Q3 Report	Report for Q3 of the 2017/18 financial year was accepted.	Clerk
192	Budget 2018/19	<p>The proposed budget for the financial year 2018/19 was accepted, with one amendment, as follows:</p> <ul style="list-style-type: none"> <li>• Remove £250 for CiLCA registration from allocated reserves (this is a duplicate)</li> </ul> <p>Further comments on the budget, as follows:</p> <ul style="list-style-type: none"> <li>• Cllr Higham advised that unallocated reserves will be @ circa £3k or £3-6k, depending on what happens with the money currently allocated to pay for granite sets at the Green Man junction. Discussion of this is ongoing in the Village Improvement Working Group who will also consult the Hambledon Horticultural Society.</li> <li>• Cllr Higham requested clarity on the HCC grants received for signs. Cllr Thornton advised as follows:</li> </ul> <p>I. £3440 for new village entrance signs; no contract yet</p>	<p>Clerk</p> <p>Cllr Thornton</p>

		<p>given; waiting for all HCC flood work to finish. Cllr Quinn advised work likely to now be done. Cllr Thornton and Village Improvement Project WG to take forward.</p> <p>II. £2061 for replacement streetname signs; existing quote from Heritage Fingerpost Signs; no contract yet in place. British Legion Industries to be approached for comparable quote (Cllr Quinn to provide contact details to Clerk).</p> <p>Decision to be made at the February 2018 PC meeting.</p>	<p>Cllr Thornton</p> <p>Cllr Quinn/Clerk</p> <p>Clerk</p>
193	Precept 2018/19	An unchanged Precept of £20,000 for the financial year 2018-19 was approved.	Clerk
194	Home Start Meon Valley Grant Application	Grant application was for £600. £500 had been awarded in 2015 for a two-year period. £250 is allocated within both 2017/18 and 2018/19 budgets, therefore it was agreed to award £500 for this two-year period. Clerk to inform applicant.	Clerk
195	Payment of accounts	Agreed	Clerk
196	Planning Applications	<p><b>SDNP/17/06273/LIS</b> Granida, 9 East Street Hambledon PO7 4RX; Retention of replacement roof tiles on front roof slope. <u>OBJECTION – inconsistency: old tiles (probably hand-made clay) should be replaced like-for-like.</u></p> <p><b>SDNP/17/06153/PRE</b> Kidburn, Bent Lane Hambledon Waterlooville Hampshire PO7 4QP; To convert the existing barn into an annexe and extension to the main dwelling on the second floor. Restoring equestrian use of the site, stables, ménage. <u>No comments required as Pre-application only.</u></p>	Clerk
197	Planning application notifications received after agenda published	None received	Clerk
198	Planning decisions	Received and noted.	
199	Village Improvement Project Working Group Report	<p>Cllr Thornton reported that:</p> <ul style="list-style-type: none"> <li>• Working Group meeting yet to be arranged</li> <li>• Plans re. planters at the George, Greenman beds &amp; street signs all ongoing</li> <li>• WG will also be discussing ideas for The Gardens for 2018/19, including what to do with the BT phone-box. Cllr Thornton advised that it may be possible for the PC to purchase for a nominal fee (e.g. £1), and then remove (leaving the electrics available for Christmas tree light etc.). Clerk to contact BT for further details.</li> </ul>	<p>Cllr Thornton</p> <p>Clerk</p>

		Cllr Quinn requested update on new notice board. Cllr Thornton advised that full details need to be ascertained before quotations can be sought.	
200	Tennis 'Working Group'	Cllr Higham reported that: <ul style="list-style-type: none"> <li>• Circa £2100 donations/fees received</li> <li>• No Working Group meeting since last PC meeting</li> </ul>	Cllr Higham
201	Spring Clean 2018	This event was missed last year. In previous years has been tied in with the Big Breakfast, and has worked well. David Griffith has organised previously – hi vis jackets etc. Cllr Wood to contact Mr Griffith to ask if he would organise for 2018, and to look at the possibility of the Hambledon Scout Group giving assistance.  Cllr Weston to send further details to Clerk.	Cllr Wood  Clerk
202	Priority Cutting List	Cllr Thistlethwayte has advised to keep the list as for 2017, ensuring that footpath 15a (central to the village) is at the top of the list in case it is cut from 6 to 5, as advised by Clerk to liaise with Cllrs Thistlethwayte and Mason and respond to HCC accordingly.	Clerk/Cllrs Thistlethwayte & Mason
203	Reports & issues	(i) <b>SDNP Planning Committee to Review Alsoils+ Planning Application</b> – 18 Jan 2017 – Caroline Dibden will be attending and representing the views of the PC (ii) <b>SDNP Planning Committee to Review Hole Farm Planning Application</b> – 18 Jan 2017 – This is on the same day as the Alsoils+ review, and in a different location, therefore Caroline Dibden is unable to attend. Cllr Pearson agreed to speak for PC. Clerk to send objection details to Cllr Pearson. (iii) <b>Caravan 'abandoned' at the bottom of Cams Hill</b> – Parking Services Dept (WCC) cannot uplift the caravan because the owner has contacted them to say that he is 'homeless' and living in it. The case has been passed over to the Gypsy Liaison Officer at HCC. <ul style="list-style-type: none"> <li>• Cllr Weston suggested that a daily report could be carried out, noting any usage of the caravan.</li> <li>• Cllr Huxstep to chase gypsy liaison officer (HCC). Clerk to send all details to Cllr Huxstep. Jan Jarvie to send background info to Clerk.</li> <li>• Cllr Thornton suggested that once the caravan is removed, 'dragon teeth' (or similar) could be put in the layby to prevent this happening again.</li> </ul> (iv) Mr Jan Jarvie reported to HPC on the current situation with village ditches, as follows: <ul style="list-style-type: none"> <li>• Ditches in Upper East Street, in the vicinity of Deepdale to Woodside, currently have significant growth in them that requires immediate attention to keep the run-off</li> </ul>	Clerk  Clerk

		<p>flowing and to ensure the big pipe inlet is free. Ownership has recently been disputed, but it has been established that Tim Sykes is the legal owner and thus is responsible for clearing the ditches.</p> <ul style="list-style-type: none"> <li>• Ditches at the south end of the Big Pipe where it outflows from Lott's Store are also in need of urgent attention. HCC have responsibility over these ditches.</li> <li>• Clerk to formalise a letter drafted by Mr Jarvie to Tim Sykes, asking for the maintenance work to be done asap, and within 7 days. Cllr Quinn will write a similar letter to Simon Cramp (HCC) and cc Cllr Huxstep.</li> </ul> <p>(v) The PC would like to congratulate Dr Jo Walker on recently being awarded the MBE for services to paediatric medicine.</p> <p>(vi) The PC would also like to thank Mildren for their generosity in supplying hi vis jackets to the staff and children of Hambleton Pre-School, for use during their village outings.</p>	
204	Next meeting	Monday 05 Feb 2018 (Hambleton Village Hall, 7.30pm)	
205	Exclude public & press	No confidential matters discussed.	

**The meeting closed at 8.59pm**

Signed:

Paul Quinn OBE (Chair)

Dated:

Signed:

Joanna Tester (Clerk & Responsible Financial Officer to HPC)

Dated: