



9th May 2023

To All Members of the Council

**You are hereby summoned to attend the Annual Meeting of Hambledon Parish Council which will be held on Monday 15th May 2023 in the Meeting Room at Hambledon Village Hall, West Street, Hambledon, PO7 4RW, commencing at 7.30pm, for the purpose of transacting the following business.**

Yours faithfully

*Joanna Tester*

Mrs Joanna Tester  
Clerk, Hambledon PC  
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**Agenda for the Annual Meeting of  
HAMBLEDON PARISH COUNCIL**

**MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND  
PUBLIC PARTICIPATION IS ALLOWED ONLY BY INVITATION  
OF THE COUNCIL FOR A MAXIMUM OF TEN MINUTES**

1956. To elect a Chairman for 2023/24.
1957. Delivery by the Chairman of Acceptance of Office forms.
1958. To elect a Vice-Chairman for 2023/24.
1959. Acknowledge the sad passing of any Villagers since the previous PC meeting.
1960. Apologies for absence.
1961. Declarations of Disclosable Pecuniary Interests on Items on the Agenda.
1962. To consider requests for dispensations.

1963. Standing Orders suspended for no more than ten minutes, to allow for public question time.
1964. Resume Standing Orders.
1965. To receive District Councillor's report (if available) and questions to District Councillor arising from report.
1966. To receive County Councillor's report (if available) and questions to County Councillor arising from report.
1967. To receive Police/PCSO report (if available).
1968. Approval of the minutes of the previous meeting of the PC held 03 Apr 2023.
1969. Review of delegation arrangements to committees, sub-committees, staff and other local authorities.
1970. Review of the terms of reference for committees.
1971. To elect members to existing committees (C)/working groups (WG):
- Planning (C)
  - Finance (WG)
  - Better Streets and Traffic & Pedestrian Safety (to be combined & re-named; WG)
  - Footpaths (WG)
  - Village maintenance & Lengthsman (WG)
  - Play & Playgrounds Re-vamp (WG)
  - Flood Action Group (WG)
  - Tennis (WG)
  - Hambledon Greening (WG)
1972. Review arrangements with other local authorities  
**Proposed:** that the PC should approve the Lengthsman Scheme contract with Soberton PC (Lead Parish) for the period 01/04/23 to 31/03/24.
1973. Review representation on or work with external bodies, and arrangements for reporting back
- Village Hall Committee
  - Vineyard Liaison Group
1974. Make arrangements with a view to the PC becoming eligible to exercise the general power of competence in the future.
1975. Determine the time and place of ordinary meetings of the full council up to and including the next annual meeting of full council.
1976. Parish Clerk's progress report (for information only).
1977. Bank account balance as of 01 May 2023 - **£85,304.11** (Cllrs have been provided with bank statement 156, 02 Apr 2023 to 01 May 2023.)

1978. Grant request - Hambledon PCC

**Proposed:** that the PC approves a grant of £600.00 to Hambledon PCC to assist with the maintenance of the Churchyard.

1979. Annual Playground Inspections

**Proposed:** that the PC reviews the annual playground inspection reports and agrees on actions required to mitigate any risks.

1980. Virement - Discretionary Awards

**Proposed:** that an amount to be vired from unallocated funds within the Better Streets and Traffic & Pedestrian Safety (to be combined & re-named) WG budget into a new 'discretionary' fund which will allow the PC to approve unexpected grants and expenses. Balance at the end of the financial year to be vired back to the Better Streets and Traffic & Pedestrian Safety (to be combined & re-named) WG budget.

1981. Payment of Accounts for Apr 2023:

<b>Payee</b>	<b>Description</b>	<b>Amount (£)</b>	<b>Chq No/BACS Ref</b>
<b>PC</b>			
Mrs J C Tester	<b>Clerk salary (Apr 2023)</b>	<b>£803.90</b>	Paid by SO 28/04/23
NEST	<b>Clerk pension (Apr 2023)</b>	<b>£64.74</b>	Paid by DD
HALC	<b>HALC/NALC annual subscription 2023/24</b>	<b>£394.89</b>	To be paid by BACS
Parish Online	<b>Annual subscription 2023/24</b>	<b>£96.00</b>	To be paid by BACS
Kimcell Ltd	<b>Annual website service charge - hosting, support &amp; backup</b>	<b>£576.00</b>	To be paid by BACS
Hambledon Village Hall	<b>Hall hire Apr 2023</b>	<b>£20.25</b>	To be paid by BACS
Derrick Whapshott	<b>Reimbursement for Coronation expenses - pack &amp; printing for treasure hunt</b>	<b>£29.35</b>	To be paid by BACS
Hambledon PCC	<b>Gardening/mowing of upper Glebeland for the year 2022/23</b>	<b>£700.00</b>	To be paid by BACS
Biffa	<b>Recycling bin collection May 2023</b>	<b>£45.17</b>	To be paid by DD 28/05/23
Kevin Bentley	<b>Re-painting of VH infant swings</b>	<b>£30.00</b>	To be paid by BACS
WCC	<b>Playground inspection 2023</b>	<b>£51.50</b>	To be paid by BACS
Belinda Johnson	<b>Reimbursement for Green Man beds (soaker hose end &amp; staples)</b>	<b>£8.98</b>	Paid by BACS
Mrs J C Tester	<b>Reimbursement for purchase of TENS licence (for 07/05/23) and printer paper</b>	<b>£25.49</b>	Paid by BACS
Hambledon Pre-school	<b>Grant for iPad purchase (approved 03/04/23)</b>	<b>£310.00</b>	Paid by BACS

Gouchys BBQs	<b>BBQ Nb cost of £375 + VAT approved at the April 23 PC meeting but when invoice received it became clear that business is not VAT reg, so PC unable to reclaim VAT of £75.00</b>	<b>£450.00</b>	Paid by BACS
HMRC	<b>Confirmation that final payment for PAYE/NI was £67.12</b>	<b>£67.12</b>	Paid by BACS
Biffa	<b>Confirmation that payment due 30/04/23 was £48.40, not £40.77 as estimated at the 03/04/23 meeting</b>	<b>£48.40</b>	Paid by DD
<b>Tennis</b>			
Alfie Godwin-Hudson	<b>Tennis Coaching (Apr 2023)</b>	<b>£60.00</b>	To be paid by BACS
Sam Richie	<b>Tennis Coaching (Apr 2023)</b>	<b>£60.00</b>	To be paid by BACS
Moritz Flohr	<b>Tennis Coaching (Apr 2023)</b>	<b>£40.00</b>	To be paid by BACS

#### 1982. Planning Applications

- SDNP/23/01847/HOUS - 2 Quarry Wood Cottages West Street Hambledon Hampshire PO7 4SN. Alteration to a front porch along with associated works.
- SDNP/23/01807/CND Barn at, Rushmere Farm, Rushmere Lane, Hambledon, Hampshire. Removal of conditions 4, 6, 7, 11 and 14 of planning application SDNP/22/02556/FUL.
- SDNP/23/01818/TCA - Whitedale House, East Street, Hambledon, Hampshire, PO7 4RZ. Removal of 4 x sycamore trees.
- SDNP/23/01846/LIS - 11-12 East Street Hambledon Hampshire PO7 4RX. 'Like for like' replacement of a first floor bedroom flush casement window, horizontal astragal bars, white finished (supplied by Timber Windows of Horndean. The window to be replaced is not of historical interest and the proposed replacement is craftsman made retaining the special character of the conservation area. The replacement window will secure the integrity of the window and improve insulation/energy efficiency.

1983. To discuss any planning applications that are received after 09/05/23 and require consideration at this meeting.

#### 1984. Planning Decisions:

- SDNP/23/00802/LDE - Pitt Hill House , Harrow Gate Lane, Denmead, Hampshire, PO7 6FQ. USE OF A CONVERTED BUILDING TO USE FOR RESIDENTIAL PURPOSES C3 FOR A CONTINUOUS PERIOD IN EXCESS OF 4 YEARS. APPROVED.

1985. To receive a report from the Better Streets and Traffic & Pedestrian Safety (to be combined & re-named) Working Group

1986. To consider a resident's request for the PC's positive response to a proposal to set up a Speedwatch scheme in Hambledon.

1987. To receive a report from the Tennis Working Group.

1988. To receive a report from the Flood Action Group.

1989. To receive an update from the Play & Playgrounds Re-vamp Working Groups.

1990. To receive a report from the Hambledon Greening Working Group.

1991. Reports & Issues (for information only):

- Cllr Danny Lee (Green Party) has stepped forward to replace Mrs Vicki Sherwell (nee Weston) [Independent] as Councillor for Central Meon Valley.

1992. Date and place of next meetings (Annual Meeting of the Parish - Tues 23rd May 2023 at Hambledon VH; 7.30pm; Mon 5th June 2023 at Hambledon VH; 7.30pm).

1993. To exclude members of the public and press from Confidential Matters to be discussed.