



DRAFT MINUTES

Hambledon Parish Council

04 Nov 2019; 7.30pm; Village Hall, Hambledon

PRESENT:

Cllr Quinn OBE (Chair); Cllr Mason; Cllr Thornton; Cllr Twiney; Cllr Wood, Cllr Hubbard & Cllr Higham

In Attendance:

Mrs Joanna Tester (Clerk); Cllr Huxstep (HCC; arrived 8.37pm); Cllr Weston (WCC); Cllr Pearson (WCC); Jan Jarvie (Chair, FAG) & four members of the public

Meeting started at 7.32pm

Item No.	Item	Discussion & Decision	Action
751	Acknowledgements	Councillors paused and remembered in silence the contribution of the villager, Monty Spencer, who has passed away since the last meeting.	
752	Apologies	None received	
753	Disclosable pecuniary interests	None received	
754	Requests for dispensations	None requested	
755	Public questions & comments	Standing orders suspended for a max of 10 mins. Comments were made regarding the following issues: <ul style="list-style-type: none"> • Item 779 - concerns over safety of school children on road by school • Item 777 - concerns over perceived lack of transparency with HV liaison meeting. • 'Correspondence received' should be put back on the agenda. 	
756	Resume standing orders	Agreed	
757	District councillor's report & questions arising	Report received from Cllr Weston. Clerk to publish on PC website. Main points as follows: <ul style="list-style-type: none"> • Parking - Concerns re the impact of stopping the current free parking in Winchester on Sundays and during evenings (and the possibility of losing the free 30 mins parking in market towns). • Charges for green waste are another possibility. 	Clerk

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757 Cont.		<p>Council Plan Consultation - comments can be made on the proposed new plan via https://winchester.citizenspace.com/policy/council-plan-2020-2025/ (Consultation closes Nov 29). Draft plan focuses on five priority outcomes: homes for all; vibrant local economy; living well; your services; and your voice. The climate emergency is placed as the overarching priority.</p> <ul style="list-style-type: none"> • Useful info re Brexit can be found at https://www.winchester.gov.uk/no-listing/brexit • M27 Smart Motorway Programme - Junction 8 piling works update now available on the PC website ('Meetings'/'Nov 2019'/'Associated documents'). 	
758	County councillor's report & questions arising	<p>Report received but too late for Cllrs to consider before meeting. Clerk to publish on PC website. Main points as follows:</p> <ul style="list-style-type: none"> • HCC Meeting 07 Nov - to consider financial strategy to help meet anticipated £80m budget shortfall by April 2021. • Hitting the Cold Spots - affordable warmth project offering advice and support to those struggling to stay warm during the winter: home visits; help accessing funding for boiler repairs & replacements, temporary heating and first-time central heating; advice on tariff switching & warm Home discount; and referral to other services for further help e.g. 'safe & well' visits. Freephone 0800 804 8601 (Mon-Fri, 9am to 5pm) or e-mail staywarm@environmentcentre.com 	
759	Police/PCSO report	<p>Not received</p> <p>Cllr Pearson commented that a recent Neighbourhood Watch report has warned of a number of incidents of lead theft from roofs occurring in the area.</p>	
760	Mins of previous meeting (07/10/19)	<p>Agreed as a true record with the following amendment: To be added to item 731 (Hambledon Vineyard) - 'Councillor Higham asked why the selected village representative, Mr Edward Vincent, had not been invited to attend the meeting. Chair stated it was decided separately the meeting would exclude the public.' [Votes recorded as 3 for; 2 against (the Chair abstained & Cllr Hubbard did not vote as not present at the 07/10 meeting).]</p>	Clerk
761	Clerk's progress report	<p>Hambledon Vineyard (HV) Vineyard Liaison Meeting to be discussed during agenda item 777.</p> <p>Cllr Mason has chased HV for Block diagram of work schedule as requested at liaison meeting 04 Oct 2019. Cllr requested info on current work status at Visitors' Centre as development appears to have stopped completely. Cllr Mason advised that SDNP planners want to have a meeting with the Vineyard agents prior to any more work being carried out on the cellar. Clerk to seek update from SDNP.</p>	Clerk/Cllr Mason Clerk

Item No.	Item	Discussion & Decision	Action
761 cont.		<p>AOB - dog mess bins Clerk and Cllr Weston currently chasing Ian Burt for info on delivery of remaining bins.</p> <p>School Travel Plan Annual meeting of School/PC/HCC scheduled for 16 Jan 2020. Remove from report. Add to Feb PC meeting agenda.</p> <p>V/H Play Equipment On-going.</p> <p>Fingerpost Signs No further contact received. Cllr Quinn to provide Clerk with date for collection of finials/return of sample sign etc.</p> <p>Moving bollards @ George House Cllr Thornton to report to meeting during agenda item 774.</p> <p>HCC Report (Old Forge Tea Room Headwall) Jan Jarvie to deliver FAG report during agenda item 773.</p> <p>VE Day 75 Cllr Quinn liaising with member of the public who has offered to co-ordinate village groups.</p> <p>Tennis Court Re-painting Line-painting scheduled to take place 24/10/19 but postponed due to wet weather. Cllr Higham arranging new date with contractor.</p> <p>Budget 2020/21 Date/time for informal brainstorming session to be agreed following Nov 19 PC meeting. [Clerk clarified that this meeting will focus on the PC's 5-year long-term plans, not the budget for 2020/21.]</p> <p>VIPWG Long-term plan for management of George House planters to be discussed Nov 19 PC meeting within VIPWG agenda item 774.</p> <p>PC Logo Clerk launched competition in Oct Newsletter. Cllr Quinn to advertise in next Hambledonian. Deadline date 31 Jan 2019. To be judged at Feb 20 PC meeting.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk/Cllr Quinn</p> <p>Cllr Quinn</p> <p>Cllr Higham</p> <p>Cllr Quinn</p>
762	Bank account	Bank balance - £48, 460.64 (@ 01 Nov 2019)	
763	New cllr training	Resolved: that Cllr Hubbard should take part in the HALC Core skills and The Knowledge training sessions at a cost of £60 if a place becomes available at Barton Stacey PC's in-house training 20/27 Nov 2019; or £95 for sessions held at Eastleigh House in 2020 (dates tbc).	Clerk
764	Transition training	Resolved: that no members of the PC wish/are available to attend Transition training at the Minstead Centre in Jan 2020.	
765	Planning committee members	Resolved: that Cllr Twiney should be appointed as a member of the Planning Committee. Clerk to update PC website.	Clerk
766	Standing order for Clerk's salary	Resolved: that the SO for the Clerk's salary should be amended as of 29/22/19 from £672.13 to £673.38, to account for allowance for monthly iCloud 50 GB Storage Plan for MAC (@ £0.79/ month) and current reduction in NI contribution (from £0.46 to £0.00).	Clerk

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767	Grant applications	<p>Resolved: that the PC approves a grant to Home Start Meon Valley of £250.00 (accounted for in the 2019/20 budget). Cllrs to consider a possible increase for next year within the 2020/21 budget.</p> <p>Resolved: that the PC approves a grant to Mr Tony Coates (Hon Treasurer Hambledon and District RBL Branch) of £80.00 (circa 75% of total of £107.66) towards the cost of materials for the Hambledon Men Shed group to manufacture (foc) six silhouettes to be placed at the three main entrances to Hambledon over the period including Remembrance Sunday. [It was proposed and unanimously agreed that the original request for 50% be increased to circa 75%.]</p>	Clerk
768	Playground Inspections 2020	<p>Resolved: that the PC agrees to use the Play Inspection Company (as organised by WCC), at a cost of £44.95 per site, to carry out playground inspections in January 2020.</p>	Clerk
769	Payments of accounts	<p>Mrs J C Tester - Clerk salary (Oct 2019) £672.13 664.31 (salary) £40.00 (office allowance) £1.50 (printing allowance) LESS £33.22 (5% pension contrib'n) LESS £0.46 (NI; although not actually req this month) NEST - Clerk pension (Oct 2019) £53.14 £19.93 (PC contrib'n; 3% basic salary) £33.22 (Clerk contrib'n.) Village Hall - Hall hire (Oct 2019) £16.00 B C Martin - Grounds maintenance/cleaning £161.60 (Oct 2019) & £51.60 for additional work 21/10/19 power-washing play equipment & tiles etc. Home Start Meon Valley - Grant for 2019/20 £250.00 Mr Tony Coates - Grant £80.00 (acting on behalf of the Royal British Legion; to cover circa 75% materials costs for x6 silhouettes). SLCC - Subscription 2019/20 £136.00 Portsmouth Diocesan Board of Finance £600.00 - Hambledon Glebeland South rent 2019/20 CPRE - Subscription 2019/20 £40.00 Datacenta Hosting - pc.gov.uk e-mail £60.00 addresses 2019/20 Came & Company - Insurance 2019/20 £693.91 James Craven - Tennis coaching £280.00 Oct 2019 (05/10/19 to 26/10/19) Jay Smith - Tennis coaching assistance £112.50 Aug, Sept & Oct 2019 (31/08/19 to 12/10/19)</p>	Clerk

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770	Planning applications	<p>SDNP/19/05004/LIS & SDNP/19/05003/HOUS, West End House Green Lane Hambledon PO7 4TB - Refurbishment of windows, replacement of sash boxes on south and west elevation with single glazing, replacement of windows on north and east elevation with slimline double-glazing. Removal and replacement of de-laminated render on west elevation. Refurbishment of window on eastern outbuilding. NO OBJECTION.</p> <p>SDNP/19/05051/TPO, Hambledon House East Street Hambledon PO7 4RX - Horse Chestnut (T1) - To crown reduce by approximately 2 to 2.5 meters to suitable secondary growth points to leave an approximate limb length of 5 to 6 meters and an approximate height 15 to 16 meters, in order to reduce the end weight form the over- extended lateral limbs, to raise the crown to approximately 3 meters to suitable secondary growth points, by reducing or removing secondary limbs, in order to improve the natural under the crown and reduce the nuisance over the parking spaces in the neighbouring properties. NO OBJECTION.</p> <p>SDNP/19/05080/PRE, Jasons Cay 4 High Street Hambledon Waterlooville Hampshire PO7 4RS - Rear extension at ground and first floor levels. PRE-APP ONLY. NO COMMENTS REQUIRED.</p> <p>SDNP/18/04587/PRE, The Retreat West Street Hambledon Waterlooville Hampshire PO7 4RW -Single storey extension and change of use from shop to extend the existing dwelling. formation of two bed dwelling with existing garage/store. HISTORIC APPLICATION. NO DISCUSSION NECESSARY.</p>	Clerk
771	Planning applications received after 29/10/19	None received	Clerk
772	Planning decisions	Noted	
773	Flood Action Group	<p>Jan Jarvie (Chair; FAG) reported the following:</p> <ul style="list-style-type: none"> • Project to be handed over to Hampshire Highways. Joint meeting to be arranged after 11/11/19. • Current forecast (Charlotte Creswell; EA)- no flood warnings in place at the moment, but if there is an acceleration in the rise of groundwater levels further info will be given. • FAG to write Hambledonian article on predicted weather conditions & preparation; e-mail all properties that flood with update; and e-mail all current FAG members to confirm continued membership for this flooding season. <p>Questions/comments:</p> <ul style="list-style-type: none"> • No flood alarm at the moment, but weather forecasts look turbulent. • The Chair thanked Jan Jarvie for his hard work. 	

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774	VIPWG	<p>Cllr Thornton reported the following:</p> <p><u>George House Planters</u></p> <ul style="list-style-type: none"> • Meeting has taken place with George House (GH) residents - alternative options have been suggested and currently being considered by VIPWG, therefore planters (and long-term plan for management) on hold for now. • Bollards @ GH - JK Engineering happy to carry out the work. Awaiting formal quotation. <p><u>Village Entrance Signs</u></p> <ul style="list-style-type: none"> • Awaiting formal quote from another potential contractor. <p><u>Projects - Completion</u></p> <ul style="list-style-type: none"> • List of projects hoping to complete (as requested by Clerk) - to be done soon. <p><u>Walks Leaflet</u></p> <ul style="list-style-type: none"> • Soft copy of existing leaflet to be requested from HCC. To be edited as necessary. <p><u>New Member</u></p> <ul style="list-style-type: none"> • WG to discuss potential candidate. 	
775	Tennis Working Group	<p>Cllr Higham reported the following:</p> <p><u>Re-painting of Tennis Court Lines</u></p> <ul style="list-style-type: none"> • Initial date postponed due to wet weather. Work requires 2 consecutive dry days. <p><u>Finances</u></p> <ul style="list-style-type: none"> • £2008.89 balance. <p><u>Good News</u></p> <ul style="list-style-type: none"> • Congratulations given to one of the Hambledon tennis coaches for being awarded a bursary. 	
776	Moss treatment on tennis court	<p>Resolved: that the PC appoints Coloured Courts to carry out moss treatment of the tennis court (chemical spraying and jet-washing). Clerk to inform successful and unsuccessful applicants & Cllr Higham to liaise with Coloured Courts re. dates for work to be carried out.</p>	Clerk/Cllr Higham
777	Vineyard liaison meeting	<p>Resolved: that the PC agrees upon the following purpose, tasks, attendees, and frequency of this liaison meeting, and should propose these to Hambledon Vineyard (HV) and the SDNP:</p> <p><u>Purpose:</u> to establish a forum for constructive engagement between Hambledon village and HV.</p> <p><u>Main tasks:</u></p> <ol style="list-style-type: none"> 1. to raise issues of concern before they become serious or lead to formal complaint; 2. to exchange information of mutual interest; 3. to propose solutions to issues arising; and 4. to discuss plans for future development as they may affect the village community. 	

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777 Cont.		<p><u>Attendees:</u></p> <ul style="list-style-type: none"> • 2 Parish Cllrs nominated by the PC; • 2 neighbouring villagers - who are invited to represent the views of those living closest to the Vineyard; • Representatives of HV as appropriate; and • SDNP invited to send a rep if issues of planning conditions or future planning applications are likely to arise. • *Initially, will be a closed meeting, with a view to becoming a 'meeting in public' (not a 'public meeting') going forward. <p><u>Frequency:</u> once every 6 months.</p> <p><u>Actions:</u></p> <ul style="list-style-type: none"> • *Clerk to check with HALC that it is acceptable for the meeting to initially not be held in public. • Chair to approach the Vineyard with this suggestion and seek their agreement to the proposed arrangements and attendees. <p>[Votes recorded as 6 for; 0 against (Chair abstained from voting).]</p> <p><u>Further comments:</u></p> <ul style="list-style-type: none"> • This group will replace original liaison meeting. • Important to have 'buy-in' from HV & give feedback to the village. • Clerk to approach two named villagers regarding the role of village reps. 	<p>Clerk</p> <p>Cllr Quinn</p> <p>Clerk</p>
778	Concerns re. parking on B2150 (vicinity of Old Forge Tearooms)	<p>Resolved: that the PC's response to WCC (Transport & Engineering) regarding parking on the B2150 in the vicinity of the Old Forge Tearooms should be that it does not wish to raise any concerns.</p>	Clerk
779	School warning signs on Church Lane	<p>Resolved: that the PC considers the lower school warning sign on Church Lane to be in a sub-optimal position, and that HCC Highways should be petitioned to install an additional sign at the bottom of the High Street.</p> <p>[Votes recorded as 6 for; 1 against.]</p>	Clerk
780	Reports & issues	<ul style="list-style-type: none"> • WCC Outcome Based Budget Challenge (forwarded to cllrs 24 Oct 2019) • Affordable Housing Supplementary Planning Document (SPD) Consultation - deadline for comments 19 Nov 2019. • The Hampshire Playing Fields Association AGM - 13 Nov 2019. • Local Councils' Conference – 19 Nov 2019, 3:30 p.m.; Walton Suite, Winchester Guildhall. • NALC consultation on Code of Audit Practice - 09 Nov 2019. • SDNP draft Partnership Management Plan 2020-25 has been released - final version for approval 19 Dec 2019 & to be launched early 2020. 	

Item No.	Item	Discussion & Decision	Action
781	Date/time of next meeting	Monday 02 Dec 2019	
782	Confidential matters	No members of public & press present. No confidential matters to be discussed.	

The meeting closed at 9.18pm

Signed:

Paul Quinn OBE (chair):

Dated

Signed:

Joanna Tester (Clerk):

Dated