

Parish Council Meeting Minutes

Minutes Monday 2nd December 2013

Present	In Attendance	Apologies
Cllr Norman	Cllr Huxstep	Cllr Reeve
Cllr Birdwood		Cllr Thistlethwayte
Cllr Higham		
Cllr Thornton		
Cllr Dibden		
122/13 Apologies for absence and declarations of interest.		
Cllr Thistlethwayte and Cllr Reeve		
123/13 - To adjourn for public participation		
No members of the public were present.		
123.1/13 - To receive the Police Report		
None present		
ACTION Cllr Norman to enquire if a PCSO would attend the next meeting.		
123.2/13 - To receive the County Councillor's Report.		
Cllr Huxstep arrived at the meeting at 9.30pm. Cllr Huxstep highlighted the following: HCC Budget – There would be a zero increase in the County's Council Tax element. The shortfall in the budget would be taken through efficiency measures. A chance for public consultation was available on the HCC website where the council were asking for comments on the budget. Broadband – A member of the County Council had been tasked with improvements. The target was 90% in the first wave and 95 % in the second wave. Hambleton would not currently be covered. The county would work on the situation and hoped to make improvements. It was noted that more information was available online. Cllr Dibden noted that the Council had written to Glenn Peacey. ACTION: Clerk to follow up with Glenn Peacey and forward to Cllr Huxstep. Commemoration of WW1 and D- Day - On going events. There would be grants available. It was noted that the School House meeting had taken place. It was hoped that HCC would progress on schedule. HCC Budget briefing meeting – ACTION: Cllr Huxstep to investigate.		
123.3/13 – To receive the District Councillor's Report.		
Cllr Coates was not present at the meeting. Matters arising – Item 109.3/13 - Cllr Higham asked about the tax assistance from Central Govt. that occurred in 2013. The Clerk had received some information from HCC and Cllr Higham had clarified that the Council Tax Support grant would be 14% less than last year.		
124/13- To approve the minutes of the meeting held		
RESOLVED to agree the minutes.		
125/13 - Matters arising from these minutes.		
Item 85.3/12 – Oak tree –The plaque – on going. To be discussed in June 2014. Confidential Minutes from November to be approved at the next meeting. ACTION: Clerk		
126/13 - Planning Applications and Decisions		
126.1/13 - Matters arising		
Matters arising: Item 57/12 - Hayloft: The Clerk had chased the letter and received a reply from Simon Avery with the information. This had been forwarded to the Council and Cllr Thornton would review – ACTION: Cllr Thornton.		
126.2/13 - To receive Planning Applications		
To receive planning applications: SDNP/13/05362/HOUS - Oldfield House, Speltham Hill Hambleton Waterlooville Hampshire PO7 4SE Existing roof removed to western end of dwelling and replaced with new roof - Approximately 1.2m higher to create habitable space; south elevation incorporates dormer style French doors with Juliet balcony. RESOLVED to agree to have NO OBJECTION. SDNP/13/05303/HOUS -St Heliers, West Street Hambleton Waterlooville Hampshire PO7 4SN Replacement of front flat roof with pitched plain tile roof; replacement of concrete plain tile to front gable with clay		

plain tiles with feature band course.
RESOLVED to agree to have NO OBJECTION
SDNP/13/05480/APNB -Windmill Down Farm Church Lane Hambledon Hampshire. - Storage building.
There was some discussion over the application. The council agreed that they wished to have clarification on why the owners needed a barn when it was felt that there were already barns within the ownership. The council also felt that if the planners were of a mind to approve that the roof be in a dark green pantone.
ACTION: Cllr Dibden and Cllr Thornton to write letter.
SDNP/13/05539/TEL - Street Record Glidden Lane Hambledon Hampshire
Open Reach wooden pole ACTION Cllr Dibden to write a response if necessary after discussion with near neighbours.

126.3/13 - To receive Planning Decisions

To receive planning Decisions:
SDNP/13/04318/LIS - SDNP/13/04317/HOUS - Fairfield House East Street Hambledon Waterlooville Hampshire PO7 4RY – APPROVED
External alterations to the Coach House and re-roofing works to the single storey garages.
SDNP/13/03476/HOUS – Garland Cottage, 4 Church Lane, PO7 4RT - APPROVED
Demolition of existing single storey rear extension and construction of a two storey extension and internal alterations

126.4/13 - To receive Planning Appeals Notification

To receive planning Appeals notification:
1 Church Lane, Hambledon, Waterlooville, PO7 4RT (SDNP/13/03629/LIS) An appeal has been made to the Secretary of State against the decision of the South Downs National Park Authority to refuse to grant planning permission for Change 5 in total modern replacement windows to the south elevation to more closely match the original style and other replacement windows.
RESOLVED to agree that the Council rewrite the letter repeating the original objection.
ACTION: Cllr Dibden and Cllr Thornton.

126.5/13 Update on Enforcement issues

None

127/13 - Village Design Statement

Cllr Dibden had received an email from Richard Dollamore from SDNP.

128.1/13 - Finance and Parish Council management

126.8/13

Matters Arising:

Item 82.10/13 – Update on the Parish Council representative to attend the Winchester Passenger Transport Forum. Marcus Nash had agreed to be the Winchester Passenger Transport representative.
Item 113.4/13 – LTA Grant. Clerk chasing the LTA and WCC to release the funding.
Item 113.9/13 – Neighbourhood Watch representative. Cllr Dibden had added the link to Countryside Watch website.
Item 113.10/13 Update on the Fireworks event. Cllr Higham noted that it had made £200 profit. The next event was now booked on 1st November 2014. There would be buckets for collecting donations.
Item 113.21/13 – Shared Space - ACTION: Cllr Thornton and Cllr Dibden - Quotation for a consultation with Ben Hamilton-Baillie - Consultant for Shared Space. Cllr Dibden now has the contact details. On Going.
Contributing to PCSO resources –Cllr Norman had contacted Botley Parish Council and made enquiries about the scheme. Emails from Botley Parish Council had been circulated.

It was noted that Neighbourhood Watch signs had been put up in the village. ACTION: Cllr Norman would email Neville Crisp and clarify the positioning of the signs.

127.2/13 – To approve payments

AGREED to approve

127.3/13 - Budget 2014/15 – To agree budget.

Cllr Higham presented the budget to the council.
The council had made several ear marked reserves to leave a general reserve of approximately £9500. Precept would be approximately 3% of the total Council Tax.
Village Contractor - There was some discussion regarding the Village contractor and the work in the Village Hall and Village in general.
ACTION: Clerk to ask Chris Martin to split each monthly invoice between the Village Hall and other work.
Clerk - The clerk noted pension and salary lines might adjust depending on the salary and contributions of the new clerk.
Parish Plan - The Chair noted that the Council would have to look at ideas that had been suggested within the Parish Plan and that they would need to plan ahead for any work in future years.

<p>Wildlife Trust – There was some discussion regarding the Wildlife Trust visit, advice for the council and costs involved. It was noted that advisory bodies now charged for visits and advice. RESOLVED to agree to add £75 for the advisory service from the Hampshire and IOW Trust. RESOLVED to agree the budget. Footpaths – to come out of General Reserves. RESOLVED to agree the Precept of £14,000 inclusive of the Council Tax Support Grant.</p>
<p>127.4/13 - Update on Village Christmas tree – Cllr Birdwood</p> <p>It was noted that a tree would be donated by the Southwick Estate. It would be delivered on the 8th December at midday. It would be put in place by volunteers.</p>
<p>127.5/13 - Website Matters Arising and Update Item 113.5/13 - Working party to discuss how to share information with the Hambledonian. The working party had met. Cllr Norman had sent the monthly newsletter to the Hambledonian and it was now on the website, along with previous newsletters</p> <p>Cllr Reeve had been given the details/password to use the website. The new clerk and Cllr Reeve would attend training. There were some changes that had been suggested and would be progressed. ACTION: Cllr Dibden would meet with the Hambledonian to discuss sharing information. There was some discussion over micro sites. It was noted there could be unique pages but a question over access. ACTION: Clerk to ask e- Mango about how to have separate page access for groups/clubs.</p>
<p>127.6/13 - Grant Applications: To consider applications from Meon Valley Home Start - £600 and CAB - £150.</p> <p>Meon Valley Home Start – ACTION: Clerk to clarify if they are currently supporting six Hambledon families. If this was the case then the Council RESOLVED to agree. AGENDA for January 2014. CAB - £150 – Outreach Centre in Denmead. RESOLVED to agree to approve the grant of £150.</p>
<p>127.7/13 - Update on the Meon Valley parishes in working together to address motorcycle noise and speed.</p> <p>WDALC – Would be carrying this forward.</p>
<p>127.8/13 -Village Agent Scheme – Update on progress.</p> <p>The Chair had passed on the details of the resident who was interested in the role. ACTION: Cllr Reeve would also ask another resident if she was interested and would pass this on.</p>
<p>127.9/13 - Update on the Code of Conduct meeting – Cllr Dibden</p> <p>Cllr Dibden handed out the printed presentation of the Code of Conduct training.</p>
<p>127.10/13 - Public Access Defibrillator – Update</p> <p>Cllr Higham had sought further information. RESOLVED That the Parish Council would support the purchase/grant application in principle. ACTION: Cllr Higham would come back to the next meeting with the full details about costs, installation and grant application. The Council would then agree to their contribution. The Council agreed to explore the possibility that the Council run a first aid information/training. ACTION: Cllr Higham/Cllr Norman.</p>
<p>127.11/13 - Open Spaces.</p> <p>Matters arising: Item 113.11/13 - The Clerk noted that it would be beneficial if the Open Space funds were earmarked with particular projects, and that an outdoor table tennis table would be considered by the Open Space funding. There was some discussion that options should be put to public participation. Open Space mapping exercise. Cllr Dibden had completed the mapping and the Clerk would send to Open Spaces.</p>
<p>127.12/13 - Parking:</p> <p>Update on Village parking issues - Matters arising: 113.12/13 Working party – This would be part of the Parking and Planning workshop event. Update on increased parking provision at Village Hall - Matters arising: 113.12/13 (Increased parking at Village Hall). Cllr Norman had received the quotation of the work. The area at the back of the hall would be excavated and dressed with scalplings. Cllr Norman would be taking it to the Village Hall meeting. Cllr Norman would ask that the Village Hall committee contribute and also apply for a grant from the Parish Council. AGENDA January 2014. ACTION Cllr Norman to follow up.</p>
<p>127.13/13 - Update on the Parking and Planning workshop event. – Cllr Norman</p> <p>28th February – Positive response from those who would take part. ACTION: Councillors to meet outside the meeting and plan the event.</p>
<p>127.14/13 - Update on Parish Council representative - Hambledon & Denmead Welfare and Educational Trust board.</p> <p>Cllr Norman had written to the Trustees.</p>

127.15/13 - To agree new Standing Orders - Update from the working group
ACTION: Deferred.
127.16/13 - To agree attendance to the event – Local Councils Working Together – 16th January 2014
Agreed that Cllr Norman and Cllr Birdwood to attend. ACTION: Clerk to book.
128/13 - Village Maintenance
Goal posts were being put up on the Glebe.
128.1/13 - Lengthsman - Update
Communication was good and most work complete.
128.2/13 - Village Maintenance Contractor - Cllr Thistlethwayte and Cllr Birdwood
It was noted that the contractor was working well. Chris Martin to finish some of the work regarding the flooding issues.
128.3/13 - Village Hall Maintenance update
Chris Martin would continue with tasks.
129/13 - Flood Alleviation
HCC Joint Flood Risk Management meeting on the 9th December. Cllr Higham and Cllr Norman would attend. There would be a scrutiny meeting as part of the event. Flood alleviation work - The work was not completed in November as discussed. The ditch would be changed by being broadened and new culverts.
Hampshire Groundwater Management Plan – Hambledon plan – update Errors in the Flood water plan had been corrected. ACTION: Cllr Norman to send.
130/13 - Play Areas
Matters arising: Item 98.1/13 – Replacement mat for the slide ACTION: Cllr Higham to copy Clerk into correspondence/costs. On Going.
131/13 - Tennis Court – Update – Cllr Higham
Last training session ended and would start again in the Spring. It was noted that the tennis courts were heavily used.
132/13 - Footpaths
Matters arising: Item 85/13 – Letter to landowners regarding maintenance and letter to Mr Mason regarding the permissive footpath. It was noted that Mr Mason had put an article in the Hambledonian. The Clerk had written on behalf of the Parish Council and it was felt that the letter crossed with the article being released. ACTION: Agenda in January.
133/13 - Highways
SLR: Matters Arising: Item 46/13 and Item 65.1/13 - Update on the missing charger – On going. It was noted that the build outs by Lott’s Store and Stewarts Green had both been damaged. The Clerk had reported this to HCC Darren Lewis who had noted it and ordered the repairs. The Police had noted that there were many areas that wanted build outs to reduce speed.
134/13 - Signs Audit Update:
Nothing to update.
135/13 - Parish Plan
Cllr Dibden had been through the whole plan, had taken all the Parish Council actions on the plan and made notes on how to move them forward.
136/13 - Correspondence
To discuss complaints regarding litter and rubbish left on footpath and in Church Lane. Public dustbin near the school – This was being frequently filled by an individual. The Chair had contacted WCC and it would be monitored. Rubbish on the footpath had gone and the general rubbish situation would be monitored.
137/13 - Date and time of next meeting and items for the next agenda.
The meeting ended at 10pm Meeting would be held on the 5 th January 2014. Agenda item – Tree Warden report.

