



DRAFT MINUTES

Hambledon Parish Council

03 Feb 2020; 7.30pm; Village Hall, Hambledon

PRESENT:

Cllr Quinn (Chair); Cllr Twiney; Cllr Thornton; Cllr Hubbard & Cllr Higham

In Attendance:

Mrs Joanna Tester (Clerk); Jan Jarvie (Chair, FAG; left 8.58pm) Cllr Huxstep (HCC; arrived 7.58pm; left 8.10pm) & one member of the public

Meeting started at 7.30pm

Item No.	Item	Discussion & Decision	Action
840	Acknowledgements	Councillors paused and remembered in silence the contribution of the villagers, Ann Hartridge and Rosemary van't Hoff, who have passed away since the last meeting.	
841	Apologies	Apologies accepted from Cllrs Mason, Wood & Weston	
842	Disclosable pecuniary interests	Cllr Twiney - As treasurer of the PCC, an interest is present for agenda item 854.	
843	Requests for dispensations	None requested Clerk to enquire whether a dispensation for Cllr Twiney (ref PCC) would be applicable and, if so, prepare in time to be considered at the March 2020 PC meeting.	Clerk/Cllr Twiney
844	Public questions & comments	Standing orders suspended for a max of 10 mins. No comments were made.	
845	Resume standing orders	Agreed	
846	District councillor's report & questions arising	Report received. Clerk to publish on PC website. Main points as follows: <ul style="list-style-type: none"> • Contacting the Police - advice re using the correct number - when to use 999, 101 and Crimestoppers. • Community Infrastructure Levy (CIL) - WCC is inviting applications from community organisations for between £10k and £200k to support physical improvements to local areas e.g. playgrounds, green spaces & sports facilities. Deadline for applications 31 March 2020. Full details and on-line application can be 	

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846	District councillor's report & questions arising cont.	<p>found at https://www.winchester.gov.uk/planning/community-infrastructure-levy-cil/apply-for-cil</p> <ul style="list-style-type: none"> • Missed bin - report on-line via www.winchester.gov.uk Report by noon the next day for same day collection (otherwise it will not be collected until the next scheduled date on your calendar). • Recycling reminder - all recycling placed in your bin must be clean, dry and loose. A full breakdown of what is acceptable and what is not can be found within Cllr Weston's report on the PC website. <p>To do:</p> <ul style="list-style-type: none"> • Clerk to check that CIL money can be applied for &, if applicable, to request application form. 	Clerk Clerk
847	County councillor's report & questions arising	<p>Report received. Clerk to publish on PC website. Main points as follows:</p> <ul style="list-style-type: none"> • County commitment to net-zero carbon - strategy setting out targets on mitigation & resilience, for both HCC's own operations & wider Hants area; aligning with the Government's target for 2050. • Registration for household waste recycling centres - new system will be controlled by Automatic Number Plate Recognition (ANPR). Over 150k Hampshire residents have registered already. To register tel. 0300 555 1389, or visit https://www.hants.gov.uk/wasteandrecycling/recyclingcentres/vehicle-registration • Cervical cancer prevention - Cervical Cancer Prevention Week was held 20-26 Jan 2020. For more info on cervical cancer, visit https://www.nhs.uk/conditions/cervical-screening/ • Respite support for adults in Hampshire - consultation is open to Hampshire residents until midnight 09 Feb 2020. Views are being sought on potential ways to reduce the running costs of providing respite care for adults with learning difficulties in HCC's residential respite accommodation. Visit www.hants.gov.uk/respites-consultation • Library service consultation - closes 18 Mar 2020. Visit www.hants.gov.uk/library-consultation (or request a paper copy from insight@hants.gov.uk or by calling 0300 555 1387, and then mail to Freepost HAMPSHIRE). Our nearest Tier 1 library is Fareham which is NOT one of the 10 identified for potential closure. <p>Questions to County Councillor:</p> <ul style="list-style-type: none"> • Promotion week for prostate cancer? No, but there are websites dedicated. • Government grant has been altered - Hants to benefit most, so why are all these budget cuts still being proposed? Budget has to be set before 01 Apr & grant info not yet confirmed. 	Clerk
848	Police/PCSO report	Not received	

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849	Mins of previous meeting (06/01/20)	Agreed as a true record.	Clerk
850	Clerk's progress report	<p>Stiles/kissing gates Application has been submitted. Awaiting response.</p> <p>Parish Lengthsman Agreement Visit 29/01/20 went ahead. Thanks to Jan Jarvie for supervising the grip clearance on Back Lane. Schedule of visits as follows:</p> <ul style="list-style-type: none"> • Mar 4th 2020 (half day) <p>Hambledon Vineyard (HV) Vineyard Liaison Meeting - clerk has sent letter to HV suggesting possible ToR and meeting to be organised within next 2 months.</p> <p>AOB - dog mess bins Small, post-mounted, dual-use bins x2 have been installed either end of Speltham down. WCC has confirmed weekly emptying. Concern voiced by one Speltham Hill resident that positioning is sub-optimal. PC to monitor and reassess situation after the summer. To be removed from report.</p> <p>V/H Play Equipment Questionnaire to be left on tables at Big Breakfast. Approval agenda item 863.</p> <p>Fingerpost Signs Letter has been e-mailed (28/01/20)/posted to Heritage Fingerpost Signs further requesting a date for collection of roundels, and advising that the PC will take to the small claims court if necessary.</p> <p>Moving of Bollards @ George House. Cllr Thornton to report to meeting during agenda item 858.</p> <p>HCC Report (Old Forge Tea Room Headwall) FAG report agenda item 857.</p> <p>VE Day 75 Chris Silcock has kindly offered to co-ordinate. Letter has been sent to village groups & local businesses, proposing meeting 07 Feb 2020. [Response so far has been positive. V/H has been provisionally booked for Friday night until Saturday night. Insurance to be considered.]</p> <p>VIPWG Long-term plan for management of George House planters - currently on hold until decision is made re. Planters etc. [To be removed from report.]</p> <p>PC Logo To be judged at Feb 20 PC meeting. Agenda item 861.</p> <p>PC Rep @ VH Committee Meetings Cllr Quinn has discussed with Chair of VH Committee, who is supportive of a PC rep attending the meetings. Volunteer needed. [Remove from report.]</p> <p>V/H Grounds Maintenance Contract has been signed by J Gordon. Adjoining landowner has given permission and offered to make a £250.00 contribution. Awaiting planning permission from WCC (submitted 19/12/19; work can proceed if nothing heard within 6 week period). [Clerk to contact J Gordon & request a date for work to commence.]</p>	<p>Clerk</p> <p>Clerk/Cllr Quinn</p> <p>Clerk</p>

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850	Clerk's progress report cont.	<p>Big Spring Clean 2020 No volunteers have yet come forward as replacement organiser. [Remove from report.]</p> <p>Annual Meeting of the Parish 2020 Clerk & Cllr Quinn have drafted an agenda. Clerk to send out invitations & organise wine/glasses from Peoples Market.</p> <p>Reports & Issues (Bus Shelter) First Bus insurers have requested two replacement estimates. One has been received from Littlethorpe of Leicester Ltd (supplier of original shelter), and another requested from Externiture (company that removed old shelter). Insurers should be able to pay HPC directly enabling additional funds to be added to budget so that a superior shelter can be purchased. Two local businesses have been contacted regarding quotes for a re-designed shelter. [Clerk to request labour breakdown from Externiture.]</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
851	Bank account	<p>Bank balance - £44,927.85 (@ 01 Jan 2020; bank statement 105 will be forwarded to cllrs asap).</p>	Clerk
852	Clerk's Pension	<p>Resolved: that the PC should re-enrol the Clerk in the National Employment Savings Trust (NEST)</p>	Clerk
853	Street Name Signs	<p>Resolved (1): that the PC is satisfied with the first tranche of street name signs supplied by JK Engineering.</p> <p>Resolved (2): that the PC agrees that the second tranche of street name signs should constitute positions as follows:</p> <ul style="list-style-type: none"> • Cams Hill (opposite The Old Forge Tearoom) • West Street (opposite Cams Hill) • Old Barn Crescent (Positioned on southern end.) • Stewarts Green (Positioned on LHS on entry.) • Green Lane (on Green Man wall) <p>Clerk to contact JK Engineering to confirm.</p> <p>With reference to resolution 1, above, it was noted that some snagging issues remain outstanding.</p>	Clerk
854	Payment of accounts	<p>Mrs J C Tester - Clerk salary (Jan 2020) £673.38 £664.31 (salary) £40.00 (office allowance) £1.50 (printing allowance) £0.79 (icloud 50 GB storage plan for MacBook) LESS £33.22 (5% pension contrib'n)</p> <p>Mrs J C Tester - Clerk expenses £ 5.42 (Dec 2019-Jan 2020) £3.50 (Printer paper) £1.92 (Postage stamps)</p> <p>NEST - Clerk pension (Jan 2020) £ 53.14 £19.93 (PC contrib'n; 3% basic salary) £33.22 (Clerk contrib'n.)</p> <p>Village Hall - Hall hire (Jan 2020) £ 18.00</p>	Clerk

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854	Payment of accounts cont.	<p>B C Martin - Grounds maintenance/cleaning (Jan 2020) £ 120.00</p> <p>B C Lewis (Hambleton Manshed) - reimbursement for costs of refurbishing footpath sign opposite school £ 34.36</p> <p>Hambleton PCC - gardening & mowing Services @ Glebeland 2019 £ 580.00</p> <p>Hambleton PCC - grant for removal of Unsafe tree in churchyard £ 600.00</p> <p>James Craven - Tennis coaching (Jan 2020) £ 350.00</p> <p>JK Engineering - supply & install x5 cast. Iron street name signs £3225.00</p> <p>James Craven - tennis coaching Jan 2020. £ 280.00</p>	
855	Planning applications	<p>SDNP/20/00125/TCA Court House , East Street, Hambleton, PO7 4RX Removal of one low brand of Oak tree on boundary with neighbour, which is over neighbour's compost area and likely to damage a fence. [NO OBJECTION.]</p> <p>SDNP/20/00195/LIS Hook Vinney, West Street, Hambleton, PO7 4QL New Victorian style greenhouse and associated landscaping within the curtilage of a Grade II Listed Barn. [NO OBJECTION.]</p> <p>SDNP/20/00351/TCA 7 The Terrace, Green Lane, Hambleton, PO7 4ST T1 Yew, crown reduction of 30%. Outgrown the garden over time. T2 Ash - Fell. The Ash is showing signs of dieback and needs felling before it becomes dangerous and more difficult to fell. [NO OBJECTION.]</p> <p>SDNP/20/00353/TPO Park House, East Street, Hambleton, PO7 4SB T1 Lime tree. Fell.[NO OBJECTION.]</p>	Clerk
856	Planning applications received after 28/01/20	<p>SDNP/20/00194/HOUS Hook Vinney, West Street, Hambleton, PO7 4QL New Victorian style greenhouse and associated landscaping within the curtilage of a Grade II Listed Barn. [NO OBJECTION.]</p>	Clerk
857	Planning decisions	Noted	
858	Flood Action Group	<ul style="list-style-type: none"> • No evidence of over-pumping at Bury Lodge & no further complaints about odour. • Items currently open with Highways: <ul style="list-style-type: none"> - Long-term maintenance plan for Big Pipe (BP) - manual has been promised but not yet supplied. - Clearing BP down to OFT & jetting to ensure free flow - HCC has no concerns at the moment. To be monitored. - Clearing of catchment basin - complete but on-going maintenance required. 	

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858	Flood Action Group Cont.	<ul style="list-style-type: none"> - Clearing of ditch down to Hook Vinney - issue of ownership confirmed & will HCC. Large debris under footbridge to be investigated and removed by HCC. - Installation of 1.2m pipe grate at headwall completed 28/11/19. - Clearing of 200 gullies - no further contact since lass process aborted by HCC contractor. - Suspected issue with connection of 4 gullies along B2150 adjacent to OFT - HCC unable to find any outstanding works associated with this location. - Further work requiring partial closure of B2150 - no further works planned at the current time (although ditch-retaining measures may necessitate closures when they commence). - Designation of footpath on west side of B2150 - matter being considered elsewhere & no schedule/ references have been made by HCC for further discussion. - Confirmation of future primary contacts at Highways: Paula Edwards & Richard Bastow. - Gullies at the bottom of Vicarage Lane (issues with surface water runoff; are they connected to the BP?) – HCC to investigate (no response to date). - Two grips on Back Lane - have been reinstated by HPC Lengthsmen 29/01/20 • FAG is compiling a list of lessons learned & action items to address. • Special considerations continue to focus on vulnerable residents & property owners new to the village. <p>Updates given at this meeting:</p> <ul style="list-style-type: none"> • Environment Agency flood alert was expected to be cancelled today, but not yet received. Heavy rain predicted. Decisions to be taken again this Friday. • FAG will now need to go back to residents of vulnerable properties & help them to remove pumps from pump points etc. • Lessons learned - vulnerable properties have been left with list of what needs buying etc. Issues with pump points. Some residents have incorrect fittings. • Next FAG meeting - need to await Cllr Mason's return. 	Clerk
859	VIPWG	<p>Cllr Thornton reported the following:</p> <ul style="list-style-type: none"> • The Gardens - mtg with WCC to be arranged. • The George - mtgs with residents going well. • Discussion on site with HCC mainly went well. • Proposal should be ready for Mar 2020 PC meeting. 	
860	Tennis Working Group	<p>Cllr Higham reported the following:</p> <ul style="list-style-type: none"> • Mins of last meeting previously e-mailed to all cllrs. • Fundraiser Fri 13 Mar. 	

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861	Primary School Travel plan	Cllr Quinn reported the following: <ul style="list-style-type: none"> • School very positive. • Vehicles using Church Lane reduced considerably. • Kiddicones - grant from Cllr Huxstep not possible (tennis court grant has already been submitted). No support therefore dropped. 	
862	Logo Competition	Resolved: that the following awards are given: <ul style="list-style-type: none"> • First place: Alice Leonard (HPC to adopt this logo once Clerk has enquired re. colour etc.) • Second place: Murray Mahon Competitors to be informed and prizes given.	Clerk
863	Village Playground Questionnaire	Resolved: that the PC approves the proposed questionnaire, to be left on tables at the Big Breakfast event March 2020.	Clerk
864	Annual Meeting of the Parish March 2020	Resolved: that the draft agenda is approved.	Clerk/Cllr Quinn
865	Reports & issues	<ul style="list-style-type: none"> • Annual Travel Plan Meeting (Cllr Quinn, Chris Silcock, Paul Davies & Sarah Lees) took place 16 Jan 2020. School has achieved the Silver Award & will be working towards the Gold this year. Annual meetings to be continued. Full report from Cllr Quinn e-mailed to Cllrs 21 Jan 2020. • Aquid Interconnector Local Meeting; Denmead, 7th Feb 2020. Cllr Quinn attending. • SDNPA Vineyard Growth Assessment Workshop: Midhurst, 6th March 2020. Cllr Quinn attending. 	
866	Date/time of next meeting	Monday 02 Mar 2020; 7.30pm; Meeting Room, Hambledon Village Hall.	
867	Confidential matters	Members of public & press excluded.	
868	Resignation of Cllr	The Clerk & Chair have received a letter of resignation from Cllr Tom Wood, with immediate effect. A copy of this letter will be provided to each Cllr, with the authorisation of Cllr Wood.	Clerk

The meeting closed at 9.05pm

Signed:

Signed:

Cllr Paul Quinn OBE (Chair):

Joanna Tester (Clerk):

Dated:

Dated: