

Parish Council Meeting Minutes

Monday 6th July 2015, 7.30pm

Present: Cllr B Birdwood, Cllr T Higham, Cllr M Thistlethwayte, Cllr J Thornton

In attendance: G Wright (Clerk),
Cllr C Dibden (WCC), PCSO O Reeves (Police) and 2 members of the Public

Chair of Meeting: Cllr J Thornton

Clerk for Meeting: G Wright

1. Apologies for absence and declarations of interest
Apologies for absence for accepted from Cllr S Wigley and Cllr T Wood.
There were no declarations of interest.
2. Public participation.
The Chairman opened the meeting for public participation and invited members of the Public to raise any issues.
 - a. The Police
PCSO Owen Reeves attended the meeting and provided a summary of incidents occurring in the Parish; these included a non-vehicle theft, a road traffic accident and Meadow Farm had received an enforcement banning the keeping of animals. PCSO Reeves said that parking on pavements was still being investigated but that it was not a specific offence but could be an unnecessary obstruction. PCSO Reeves reported that there had been a number of hanging baskets being stolen locally. A member of the public requested that Police visit the School to educate children and their parents to highlight the issue of parking near junction and problems caused crossing the road. Cllr Higham welcomed the Police presence at Speltham Hill regarding vehicles entering a no entry road.
 - b. The County Councillor
Councillor Roger Huxstep did not attend the meeting or send apologies.
 - c. The District Councillor
Councillor Caroline Dibden attended the meeting and reported on the following:-
Local boundary review – the final recommendation of the Electoral review of Winchester was noted. Also a meeting had taken place regarding Hampshire having devolved powers and a combined Authority with an elected Mayor.
Planning – Although not in Hambleton but in Denmead, Cllr Dibden said that plans for a Cattle shed and Mobile home in Bent Lane had been given planning approval as HCC **had not**

said that there was a traffic issue.

Enforcement – St Peters Farm was an ongoing issue and another letter should be written to Enforcement. Meadow Farm, as well as issues covered in PCSO Reeves Police report (see above) there was also the Environmental issue of burning Refuse. No. 19, The Maltings – filled in Archways was against Planning conditions.

Hambledon Primary School – Cllr Dibden said that she had attended the meeting with Cllr Thornton.

3. Minutes from the previous meeting:
 - a. The minutes of the Council Meeting of 1st June 2015 were approved with the following amendments:-
 - i) Item 2. Third paragraph, should have read new **tenancy** of the land **not** new **ownership** of the land.
 - ii) Item 11. **Whitedale Field** was not being considered as a potential Community asset
4. Planning
 - a. There were no Planning Applications considered.
 - b. Planning decisions as listed in Appendix B were noted.
 - c. Hambledon Primary School – Cllr Thornton and District Cllr Dibden attended a meeting regarding the proposed development at which Hampshire County Council (HCC) agreed to produce new figures regarding costs, however, nothing had been received to date. District Cllr Dibden and Cllr Thornton said that they would like to continue to be invited to meetings regarding the application.
5. Finance
 - a. The External Audit queries and responses made by the Clerk (who is also the Responsible Financial Officer) regarding the 2014/15 accounts were noted.
 - b. The changes in the General Terms and Conditions of the Unity Trust Bank were noted.
 - c. The financial report for the period ending 30th June 2015 was received and approved unanimously. The report can be found as an Appendix to the minutes.
 - d. Payments as listed in Appendix C were approved.
6. Transport and Highways
 - a. Progress on the School/Church signage was reviewed.
 - b. The design and process of new village signs was discussed. It was decided to award a prize of a bottle of sparkling wine for the best design submitted.
7. Footpaths
 - a. Windmill Down Farm - Cllrs Birdwood and Thistlethwayte were meeting with Liz Giles at HCC regarding clarification of the footpath submission on 7th July 2015.
 - b. Stewart's Green to The Church – HCC were looking to upgrade this route as part of the Walking Bus scheme.
8. Recreation and Play
 - a. The Play Inspection report was considered and it was agreed that all outstanding actions had now been completed.
Approval was given to purchase new Tennis Balls for Tennis Coaching.
9. Village Maintenance and Lengthsmen
 - a. Cllr Birdwood said that she had asked the Lengthsman's manager to strim and cut back

Church Lane and also Back Lane, however, these were both highways and may not be covered by the Lengthsman's agreement.

10. Grant

- a. An application for a Grant from the Hambledon and District Royal British Legion Branch for a commemorative WWII VJ Day event to be held in Hambledon Village Hall on Saturday 15th August 2015 was considered. Following discussion, it was decided unanimously to award a grant of £126 for the event for the cost of hiring the Village Hall.

ACTION: The Clerk

11. Pipe and Flooding issues

- a. The monthly 'Pipe' liaison meetings were continuing to take place and relevant matters discussed. The Road diversion signs will be redone.

11. Community Assets – Community Right to Buy

- a. The Clerk reported that there was not any specific deadline for registered Community assets.

12. Casual Vacancy for Parish Councillor

- a. The Clerk reported that the legal notice had been displayed for the requisite time and WCC's Electoral returning officer had confirmed that a By-election was not required to be held.

13. Correspondence

- a. Correspondence received from The Local Government Boundary Commission for England (LGBCE) regarding consultation on Electoral review for Hampshire which ends on 3rd August 2015 was noted.
- b. Correspondence received from The Pensions Regulator regarding the staging date for Hambledon Parish Council (1st July 2017) and the action taken by The Clerk was noted.
- c. Correspondence received from LGBCE regarding the Final Recommendation of the Electoral Review of Winchester was noted.
- d. Correspondence had been received from Jane Baldacchino and also from Robert Crossley regarding Traffic issues relating to diversions during Flood alleviation work. The Chairman agreed to raise these issues with HCC and ask them to respond accordingly
- e. Correspondence had been received from Ann Cooke regarding overgrown verges in Back Lane. This matter was discussed and the Clerk was instructed to respond to Anne Cooke.

ACTION: The Clerk

The meeting closed at 2050.

Appendix A – Planning Applications

None.

Appendix B – Planning Decisions, Enforcements and Appeals

Planning Decisions

Decisions

i) SDNP/15/01208/FUL and SDNP/15/01209/LIS - Bat and Ball, Hyden Farm Lane, Clanfield, Waterlooville, Hampshire, PO8 0UB - To install a raised patio area to the rear of the property, install bifold door from the existing restaurant area. Remove existing fencing and to provide new where applicable, introduce fixed seating to the external and open up the existing garage to create a new covered walkway.(AFFECTS THE SETTING OF A LISTED BUILDING) (Amended plans received 07.05.2015 28.09.2015 and 29.05.2015 showing the proposed fencing) - **Approved**

Enforcements & Appeals

None.

Appendix C - Payments

Payments made during June 2015

1/6/15	BACS	G Wright	May 2015 – Salary, Allowance & Expenses	507.37
1/6/15	BACS	HMRC	Tax on Salary	6.80
1/6/15	BACS	Taylor Robertson	Assistant Tennis Coach – 28 th March 2015, April 2015 & 2 nd May to 23 rd May 2015	150.00
1/6/15	136	Peoples Market	APM on 28/4/15 – Wine (VAT = £8.32)	49.90
1/6/15	BACS	M Thistlethwayte	APM on 28/4/15 – additional Wine	34.93
1/6/15	BACS	D Gillott	Tennis Coaching – 4/4; 11/4; 23/5 & 30/5/15	280.00
3/6/15	BACS	Taylor Robertson	Assistant Tennis Coach – 30/5/15	18.75
3/6/15	BACS	R Blackiston	Tennis Coaching – 2/5; 9/5 & 16/5/15	210.00

Total Payments made in June

£1,257.75

Payments to be made in July 2015

6/7/15	BACS	G Wright	June 2015 – Salary, Allowance & Expenses	498.37
6/7/15	BACS	HMRC	Tax on Salary	6.80
6/7/15	BACS	Taylor Robertson	Assistant Tennis Coach 6/6; 13/6 & 20/6/15	56.25
6/7/15	BACS	B C Martin (Claymart)	Village Maintenance – May & addl work on VH Play area	133.00
6/7/15	BACS	Hambledon VH	Hall Hire for April (£95) & May 2015 (£60)	155.00
6/7/15	BACS	WCC	Annual Play Inspection – SG & VH sites, April 2015 (VAT = £6.30)	37.80
6/7/15	BACS	B C Martin (Claymart)	Village Maintenance – June & addl work To address Play Inspection report	191.99
6/7/15	BACS	Hambledon VH	Hall Hire for June 2015	20.00
6/7/15	BACS	R Blackiston	Tennis Coaching – June 2015	280.00

Total Payments to be made in July

£1,379.21

Total Payments for June & July 2015

£2,636.96