



24th Feb 2021

To All Members of the Council

You are hereby summoned to attend an online meeting of Hambledon Parish Council for the purpose of transacting the following business.

Yours faithfully

Joanna Tester

Mrs Joanna Tester
Clerk, Hambledon PC
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**Agenda for the Meeting of
HAMBLEDON PARISH COUNCIL**

To be held online on Monday 1st March 2021 at 7.30pm

LOGIN - please follow these instructions:

Topic: Hambledon PC Meeting 01 Mar 2021

Time: Mar 1, 2021 07:30 PM London

Join Zoom Meeting

<https://us02web.zoom.us/j/87993305849?pwd=NvJEWTE0R2tZNkROTEtZcHVGR0ZUQT09>

Meeting ID: 879 9330 5849

Passcode: 350902

Please e-mail the clerk at clerk@hambledon-pc.gov.uk if you are having any problems logging in.

**MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND
PUBLIC PARTICIPATION IS ALLOWED ONLY BY INVITATION
OF THE COUNCIL FOR A MAXIMUM OF TEN MINUTES**

1179. Acknowledge the sad passing of any Villagers since the previous PC meeting.

1180. Apologies for absence.

1181. Declarations of Disclosable Pecuniary Interests on Items on the Agenda.

1182. To consider requests for dispensations.

1183. Standing Orders suspended for no more than ten minutes, to allow for public question time.

1184. Resume Standing Orders.

1185. To receive District Councillor's report (if available) and questions to District Councillor arising from report.

1186. To receive County Councillor's report (if available) and questions to County Councillor arising from report.

1187. To receive Police/PCSO report (if available).

1188. Approval of the minutes of the previous meeting of the PC held 01 Feb 2021.

1189. Parish Clerk's progress report (for information only).

1190. Bank account balance as of 23 Feb 2021 - **£36,193.38** (Cllrs will be provided with bank statement 122, 02 Feb 2021 to 01 Mar 2021 as soon as it becomes available.)

1191. Standing Order and Policy Documents

Proposal: that the PC reviews the following documents (where updates have been made, councillors will be supplied with details in advance):

- Standing Orders
- Risk Assessment
- Code of Conduct
- Finance Regulations
- Information Data Policy
- Accessibility Statement
- Media Relations Policy
- Equality & Diversity Policy
- Complaints Procedures
- Grievance & Disciplinary Procedures
- Expenses Policy
- Health & Safety Policy
- Social Media Policy
- Publication Scheme

1192. National Insurance Contributions

Proposal: that the PC approves payments of £16.09 per month (to be paid quarterly) to HMRC for National Insurance Class 1 contributions for the Clerk. This covers employer (£12.46/month) and employee (£3.63/month) contributions.

1193. Standing Order for Clerk's Salary

Proposal: that the PC retrospectively approves the decrease in the SO for the clerk's salary from £783.29 to £779.66 to take into account the employee's portion of NICs (as above). Note: this started from Feb 2021 & so the Clerk will reimburse the PC for the Jan 2021 contribution.

1194. Payment of Accounts for Feb 2021:

Payee	Description	Amount (£)	Chq No/BACS Ref
PC			
Mrs J C Tester	Clerk salary (Feb 2021)	£779.66	Paid by SO 29/12/20
NEST	Clerk pension (Feb 2021)	£62.40	Paid by DD
B C Martin	Grounds maintenance/cleaning (Feb 2021)	£120.00	To be paid by BACS

1195. Planning Applications

- SDNP/21/00745/HOUS - Oldfield House Speltham Hill Hambledon PO7 4SE. Enclosed porch

Tree Within a Conservation Area

- SDNP/21/00688/TCA - Myrtle Bank, East Street, Hambledon, Waterlooville, Hampshire, PO7 4RX. 2x yew trees - fell
- SDNP/21/00682/TCA - 12 The Maltings, Hambledon, PO7 4AE. Medium sized sycamore tree of low amenity value. The tree is in poor health with several dead branches. Fell to allow for further landscaping of site
- SDNP/21/00738/TCA - Bulpitts Cottage, Green Lane, Hambledon, Waterlooville, Hampshire, PO7 4SS.1 semi mature beech in middle of rear garden - crown reduction by 2m and crown lift to 3m

1196. To discuss any planning applications that are received after 23/02/21 and require consideration at this meeting.

1197. Planning Decisions - None received this month

1198. To receive a report from the Better Streets Working Group (BSWG)

1199. Street Sign at The Gardens

Proposal: that the PC should consider the quote received from JK Engineering for the supply (and touching up after fitting by WCC) of a cast iron street name sign for The Gardens.

1200. Plants for George House Planters

Proposal: that the PC should consider quotes received for the supply of plants for the GH planters, and appoint a supplier accordingly.

1201. Fingerpost Fingers at Park

Proposal: that the Clerk should seek quotes for the supply and fitting of three new fingers for the fingerpost sign at the East Street/Brook Lane junction, with the following specification:

- reinstate the Glidden finger (broken off many years ago);

- replace the East Street finger to point to Hambledon only; and
- replace the Brook Lane finger to point to Denmead and Droxford.
- to match the existing style and materials.

1202. Lengthsmen Scheme

Proposal: that the PC agrees to remain as part of the Soberton Cluster in respect of the employment of Lengthsmen, and is content for the Clerk to sign the contract accordingly (a copy of which will be supplied to all cllrs in advance of the meeting).

1203. To receive a report from the Tennis Working Group.

1204. To receive a report from the Flood Action Group.

1205. Stile - Hambledon Vineyard (HV)

Proposal: that the PC should approach HV to discuss accessibility issues with the hedgerow stile located on footpath 15a at its junction with the utility track leading to The Vineyard from East St. (All councillors have seen correspondence re. concerns raised by a resident.)

1206. Hambledon Playgrounds

Proposal: that the PC should agree for the VH and SG playground areas to remain open (based on Jan 2021 risk assessment and any subsequent advice/info received). Monthly review to continue until further notice.

1207. Asset Register

Proposal: that the bench on Speltham Down dedicated to Mr Leslie Hooper; five new street name signs; and the Church/School sign should be added to the PC's asset register.

1208. Updating of PC Insurance Policy

Proposal: that the Clerk should inform the PC's insurance company of the addition of the Leslie Hooper bench; five new street name signs; and the Church/School sign to the asset register, and enquire re. any additional premium chargeable.

1209. Bench on Speltham Down

Proposal: that the Clerk should approach Hambledon Manshed to request a quote for any necessary repair/maintenance work to the Lesley Hooper bench this Spring.

1210. Greening Campaign

Proposal: that the PC approves the provision of £100.00 for Hambledon's Greening Campaign to be registered for Phases 2 and 3.

1211. Reports & Issues (for information only)

- Tax base 2021/22 - cllrs have been made aware by the Clerk that they were incorrectly informed that there was no change from the 2020/21 figure. However, it has come to light that 519.71 is correct for 2021/22 but 2020/21 has a tax base of 514.76. The result is that Hambledon's precept *per household* has gone *down* by 0.25% rather than *up* by 0.7% as intended when the precept for 2021/22 was set at the Feb 2021 PC meeting.
- AQUIND Interconnector - Cllr Quinn to provide an update.
- Dispensations - Clerk to provide an update on correct procedures (all cllrs to be provided with a brief in advance of the meeting).

- SDNPA Parking Supplementary Planning Document (SPD) Consultation – will run between 04/02/21 & 18/03/21.

1212. Date and place of next meeting (Monday 12 Apr 2021 via Zoom; 7.30pm).

1213. To exclude members of the public and press from Confidential Matters to be discussed.

1214. Co-option of Councillor

Proposal: that the PC should consider applications to fill the vacancy for a co-opted member of HPC.