

HAMBLEDON PARISH COUNCIL
Q3 Financial Report
01 Oct 2023 to 31 Dec 2023

	Actual to 31 Dec 2023	Annual Budget	Actual-v-Budget	Notes
RECEIPTS				
Precept	£49,907.00	£49,907.00	100.0%	
Other Income				
Tennis fees	£1,865.00			
VAT Reclaimed to date (PC & tennis)	£8,445.53			
Grants and Donations - see Schedule 1	£1,795.59			
Total Income	£62,013.12			
PAYMENTS				
Parish Council Funded Expenditure				
Staff Costs				
Clerk's Salary	£7,854.80	£10,500.00	74.8%	£7875.41 minus £20.61 printing/i-cloud allowance
Clerk's Expenses	£4.49	£15.00	29.9%	
Clerk's Pension	£209.84	£260.00	80.7%	
Clerk's Training	£0.00	£250.00	0.0%	
Administration - Clerk's Office	£360.00	£480.00	75.0%	
Printing & iCloud Allowance	£20.61	£45.00	45.8%	
HMRC	£217.20	£260.00	83.5%	
Sub Total	£8,666.94	£11,810.00	73.4%	
Councillors' Costs				
Councillors' Travel & Expenses	£0.00	£50.00	0.0%	
Councillors' Training/Seminars	£0.00	£200.00	0.0%	
Sub Total	£0.00	£250.00	0.0%	
Administration Costs				
Meeting room hire	£234.50	£330.00	71.1%	
Insurance	£1,258.32	£1,600.00	78.6%	
External auditor fees	£315.00	£310.00	101.6%	
Internal auditor fees	£270.00	£240.00	112.5%	(Fee has increased due to income now over £50k)
Web-site	£480.00	£605.00	79.3%	
APM	£53.47	£90.00	59.4%	
Remembrance Sunday Wreath	£30.00	£30.00	100.0%	
Bank Service Charges	£54.00	£72.00	75.0%	

IT		£50.00	£175.00	28.6%
Parish Online Subscription		£80.00	£80.00	100.0%
Sub Total		£2,875.29	£3,532.00	80.0%
Grants				
TS Tenacity		£0.00	£100.00	0.0%
Hambledon Village Scout Group - Remembrance Sunday		£0.00	£100.00	0.0%
Churchyard Maintenance		£0.00	£600.00	0.0%
VH Grounds Maintenance		£600.00	£600.00	100.0%
Pre-school - iPad		£310.00	£0.00	
Sub Total		£910.00	£1,400.00	65.0%
Subscriptions & Affiliations				
HALC & NALC		£394.89	£390.00	101.3%
SLCC		£93.50	£140.00	66.8%
ICO Registration		£35.00	£35.00	100.0%
Sub Total		£523.39	£565.00	92.6%
Running Costs				
Parish Maintenance		£135.00	£2,600.00	5.2%
Defib Training & Maintenance		£0.00	£150.00	0.0%
Glebe Land Rent		£600.00	£600.00	100.0%
Glebe Land Maintenance		£700.00	£700.00	100.0%
Stewarts Green Playground Maintenance		£0.00	£0.00	
Village Hall Playground Maintenance		£910.00	£100.00	910.0%
Playground Inspections		£51.50	£100.00	51.5% (Only VH playground to inspect)
Hambledon Greening Campaign		£459.10	£1,000.00	45.9% £1000 from precept + £250 grant
Sub Total		£2,855.60	£5,250.00	54.4%
Tennis Expenditure		£1,410.00		
BASS Fund Expenditure		£2,205.28		
Coronation Party May 2023 Expenditure		£250.35	£500.00	50.1%
VH Playground Re-vamp Expenditure		£39,410.70		
Other Funded Expenditure				
Earmarked Reserves - see Schedule 2		£558.00		

	VAT to be reclaimed for payments in FY 23/24	£130.76		
	BBQ	£450.00		
	Football goals for Glebeland	£525.00		Covered by HCC grant
	Football goal net for SG	£45.79		£25 covered by HCC grant
	Christmas tree	£95.00		
	Sub Total	£1,804.55		
	Total Expenditure	£60,862.10		
Assets				
	Unity Trust Bank a/c @ 31/12/23	£55,766.02		
	Fixed Assets	£126,497.34		
	Sub Total	£182,263.36		
Schedules				
Schedule 1 - Grants & Donations Received				
	Tennis	£65.00		
	Playground	£930.59		
	BASS	£0.00		
	HCC - football posts	£550.00		
	Denmead & Hambledon Repair Cafe	£250.00		For hard plastics recycling. Total to 31/12/23
	Sub Total	£1,795.59		£394.15.
Schedule 2 - Earmarked Reserves				
	Flood Reserve	£558.00	£3,000.00	Unspent
	Denmead & Hambledon Ed. Trust Grant - Tennis	£0.00	£10.00	£10.00
	Sub Total	£558.00	£3,010.00	£2,452.00

Signed: *Joanna Tester*
 Joanna Tester (Parish Clerk & RFO)
 Dated (Minutes Ref.): 08/01/24. (2196)

HAMBLEDON PARISH COUNCIL
 Q3 Financial Statement
 01 Oct 2023 to 31 Dec 2023

Bank balance at 31 Dec 2023	£55,766.02	
Less uncleared payments	£0.00	
Less tennis fund	£6,972.15	
Less running costs Jan 2024 to Mar 2024	£6,101.75	(£49,907 minus £25,500) divided by 4 = £6,101.75 per quarter (£2,034/month)
Less total value of BASS fund	£22,218.02	See 'BASS Fund Q3' for breakdown
Less play equipment fund	£6,472.01	See 'Playground Fund Q3' for breakdown
Total funds available	£14,002.09	
Earmarked reserves		
Flood Reserve	£2,442.00	£558.00 spent on pumps
Clerk's CiLCA Registration	£350.00	
Hambledon and Denmead Ed Trust	£10.00	Held on their behalf for use by the PC
Total earmarked reserves	£2,802.00	
Committed expenditure		
	£0.00	
Total committed expenditure	£0.00	
Unallocated reserves	£11,200.09	Equivalent to circa 5.5-months' worth of running costs. HALC recommends maintaining general reserves between 3 and 12 months' worth.

Signed: *Joanna Tester*
 Joanna Tester (Parish Clerk & RFO)
 Dated (Minutes Ref.): 08/01/24 (2196)

HAMBLEDON PARISH COUNCIL
BASS Fund

Q3 Report 01 Oct 2023 to 31 Dec 2023

		Notes
Income		
Precept		
BBF from 2022-23	£24,423.30	
From 2023-24 precept	£0.00	
Grants	£0.00	
Total income year to date	£24,423.30	
Expenditure		
BASS WG Meeting VH 26/05/23	£18.00	
Green Man Beds soaker hose ends etc	£8.98	GREEN MAN
George House planters maintenance	£48.00	July 2023
George House planters maintenance	£52.00	Aug 2023
Replacement bollard @ George House	£625.00	1st instalment
Replacement bollard @ George House	£625.00	Balance
George House planters maintenance	£273.90	Sept 2023
Plants for Green Man beds	£125.22	GREEN MAN
Hose protector for Green Man beds	£32.19	GREEN MAN
Hose for Green Man beds	£64.99	GREEN MAN
Tap installation @ George House	£100.00	For planters
2 x meetings @ VH Nov 2023	£36.00	
HH licence for George House planters	£196.00	
Total expenditure year to date	£2,205.28	
Balance	£22,218.02	Total value of BASS fund
Committed		
Green Zone planting plans	£262.50	The Gardens
Street name signs	£5,400.00	9 signs at £600 each (8 original signs + addition of Menslands Lane)
Reserve for Green Man Beds Maintenance	£116.12	Maintenance by Hort Soc (£282.51 b/f from 2022/23 less £166.39 - £116.12)
The Gardens sign	£650.00	JK Engineering
Total committed	£6,428.62	
Expected expenditure		
The Gardens	£1,350.00	£2000 less £650 committed for street name sign
Total expected expenditure	£1,350.00	
Unallocated funds	£14,439.40	

