



9<sup>th</sup> May 2018

To All Members of the Council

**You are hereby summoned to attend the Annual Meeting of Hambledon Parish Council which will be held on Monday 14 May 2018 at Hambledon Village Hall, West Street, Hambledon, PO7 4RW commencing at 7.30pm, for the purpose of transacting the following business.**

Yours faithfully

*Joanna Tester*

Joanna Tester  
Parish Clerk

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**MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND  
PUBLIC PARTICIPATION IS ALLOWED ONLY BY INVITATION  
OF THE COUNCIL FOR A MAXIMUM OF TEN MINUTES**

273. To elect a Chairman for 2018-2019

274. To elect a Vice-Chairman for 2018-2019

275. To discuss co-option of casual vacancy

276. Delivery by the Chairman and councillors of their Acceptance of Office forms

277. Acknowledge the sad passing of any Villagers since the previous PC meeting

278. Apologies for absence

279. Declarations of Disclosable Pecuniary Interests on items in the agenda

280. Standing Orders suspended for no more than ten minutes to allow for

- Public question time
- District Councillor's report (if received)
- Questions to District Councillor arising from report
- County Councillor's report (if received)
- Questions to County Councillor arising from report

- Police/PCSO report (if received)

281. Resume Standing Orders

282. Approval of the minutes of the previous meeting on 09 April 2018

283. Review of delegation arrangements to committees, sub-committees, staff and other local authorities

284. Review of the terms of reference for committees;

285. To elect members to existing committees/working groups:

- Finance
- Planning
- Village Improvement Project Working Group
- Highways, roads & transport
- Recreation & play
- Footpaths
- Village maintenance & Lengthsman
- Flood action group representative
- Village Hall representative
- Tennis working group

286. Appointment of any new committees

287. Review and adoption of appropriate standing orders and financial regulations (councillors will be provided with a copy of the new NALC Model Standing Orders 2018)

288. Review arrangements, including any charters and agency agreements, with other local authorities and review of contributions made to expenditure incurred by other local authorities

289. Review representation on or work with external bodies and arrangements for reporting back

290. Make arrangements with a view to the council becoming eligible to exercise the general power of competence in the future

291. Review inventory of land and assets including buildings and office equipment

292. Confirm arrangements for insurance cover in respect of all insured risks

293. Review the council's and/or staff subscriptions to other bodies

294. Review the council's complaints procedure

295. Review the council's procedures for handling requests made under the Freedom of Information Act 2000 and the Data Protection Act 2018, and discuss actions required to comply with the GDPR which will come into force 25 May 2018

296. Review the council's policy for dealing with the press/media.

297. Determining the time and place of ordinary meetings of the full council up to and including the next annual meeting of full council.

298. Parish Clerk's progress report (for information only).

299. Bank account balance as of 01 May 2018 - **£40,685.54** (councillors will be provided with a copy of bank statement no. 078, 02 April 18 to 01 May 18)

300. To receive the draft Q4 Statement of Accounts and draft Analytical Review of Entries for y/e 31/03/18

301. Payment of accounts for April 2018:

Payee	Description	Amount (£)	Chq No/BACS Ref
<b>PC</b>			
Mrs J C Tester	Clerk salary (March 2018)	£442.87 (salary) £40 (office allowance) £1.50 (printing allowance) LESS £22.14 (5% pension contribution) <b>Total £462.23</b>	Paid by SO 29/04/18
Mrs J C Tester	Clerk expenses	<u>CiLCA Day 4:</u>  £1.00 (additional printing costs) £5.60 (parking) £16.20 (mileage allowance 36 miles @ 45p/mile) £76.88 (7.5 hrs overtime)  <u>Election 2018:</u> £5.13 (0.5 hrs overtime) £2.10 (parking) <b>Total £106.91</b>	To be paid by BACS
NEST	Clerk pension	£13.29 (PC contribution; 3% of basic salary)	To be paid by DD

		plus £22.14 (Clerk contribution) <b>Total £35.43</b>	
Village Hall	Hall hire 09 April 2018	<b>£16.00</b>	To be paid by BACS
B C Martin	Grounds Maintenance	<b>£130.00</b> (Grounds maintenance April 2018 & Wayfarer's Walk Strimming)	To be paid by BACS
Greenbarnes Ltd	Village Notice Board	<b>£2,853.79</b>	To be paid by BACS
e-mango	LC-905 Annual Service Charge; Hosting, Support, Backup; 23/05/2018 to 22/05/19	<b>£576.00</b>	To be paid by BACS
The Hampshire Playing Fields Association	Subscription for year commencing 01/04/2018	<b>£40.00</b>	To be paid by BACS
<b>Tennis</b>			
Taylor Robertson	Assistant Tennis Coaching Mar-April 2018	<b>£93.75</b>	To be paid by BACS
James Craven	Tennis Coaching 31 March to 21 April 2018	<b>£280.00</b>	To be paid by BACS
Jay Smith	Assistant Tennis Coaching 21 April 2018	<b>£18.75</b>	

### 302. Planning Applications

<b>Reference</b>	<b>Address</b>	<b>Proposal</b>
SDNP/18/01938/HOUS	Peartree Cottage Green Lane Hambledon Waterlooville Hampshire PO7 4SS	Extension and Modification of Garden Buildings
SDNP/18/01939/LIS	Peartree Cottage Green Lane Hambledon Waterlooville Hampshire PO7 4SS	Extension and Modification of Garden Buildings
SDNP/18/01959/DCOND	Highbank Speltham Hill Hambledon Waterlooville Hampshire PO7 4RU	Discharge of condition 2 of planning permission SDNP/17/05040/HOUS
SDNP/18/02117/PRE	The Small House 11 High Street	Extensions and alterations to existing house and existing barn

	Hambledon Waterlooville Hampshire PO7 4RS	
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303. To discuss any planning applications that are received after 08 May 2018, but that require consideration at this meeting.

304. Planning decisions

<b>Reference</b>	<b>Address</b>	<b>Proposal</b>	<b>Decision</b>
SDNP/18/01092/HOUS	Hook Vinney West Street Hambledon Waterlooville Hampshire PO7 4QL	Conversion of residential outbuilding to home office	<b>Approved</b>
SDNP/18/01524/TCA	Sawyers Lodge Menslands Lane Hambledon PO7 4SR	Fell Hawthorne tree in centre of patio reason - my wife is allergic to the flowers so using this patio is becoming difficult	<b>No Objection</b>
SDNP/18/02096/DCOND	The Lambing Yard Church Lane Hambledon Hampshire PO7 4RT	Discharge of Conditions 14 and 30 on planning consent SDNP/17/04623/FUL	<b>Approved</b>
SDNP/18/00513/HOUS	Tudor Cottage West Street Hambledon Waterlooville Hampshire PO7 4RW	Alterations to main roof, replacement of modern flat roof and remodelling of dormer windows.	<b>Approved</b>
SDNP/18/00514/LIS	Tudor Cottage West Street Hambledon Waterlooville Hampshire PO7 4RW	Alterations to main roof, replacement of modern flat roof and remodelling of dormer windows.	<b>Approved</b>
SDNP/18/00665/HOUS	Chestnut Cottage, East Street, Hambledon, Waterlooville, Hampshire, PO7 4RX	Proposed 2 no. rooflights to front elevation, dormer window to rear elevation and side window.	<b>Approved</b>
SDNP/18/00578/DCOND	Pitt Hill House Harrow Gate Lane Denmead Hampshire PO7 6FQ	Discharge of planning conditions 2, 4, 6, 8 and 9 of planning permission SDNP/17/05459/FUL	<b>Approved</b>
SDNP/18/01901/FUL	Chidden Farm Chidden Lane Hambledon Waterlooville	Proposed road to be used by tractors and farm equipment	<b>Application Withdrawn</b>

	Hampshire PO7 4TD		
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305. Village Improvements Project Working Group:

**Proposal:** to accept the quotation (ref 0543; dated 01/05/18) from J Blackman Arboriculture Fencing and Estate Maintenance Services Ltd for removal of x3 existing Village noticeboards, installation of the new noticeboard, and making good any damage to wall paintwork

306. Tennis Working Group:

- **Proposal:** to approve the draft letter to those registered to play on the court, advising them of annual fees etc.
- To receive report following meeting of the working group 12/03/2018

307. Footpaths (Footpath no. 6 running south from Madams Copse to the Worlds End Road; 4 stiles to be replaced with 3 kissing gates):

- **Proposal:** to agree the style of kissing gates to be installed at the three identified locations and how to arrange for their installation.

308. Reports and Issues (for information only):

- **SDNPA Parish Workshop** 12 June 2018; Festival Hall, Petersfield; 18.30 - 21:00 (venue to be confirmed)
- **HALC 'Neighbourhood Planning - Your Plan-Evolving Together' Seminar** Thursday 24<sup>th</sup> May 2018; Eastleigh 10.00-16.00
- **Winchester Sport & Leisure Park Project Meeting** Friday 18th May 2018; Winchester Sport Stadium; 14.30-16.30 or 18.00 to 20.00

309. Date and place of next meeting (Monday 4<sup>th</sup> June 2018 at Hambledon Village Hall, 7.30pm).

310. Exclude members of the public and press from Confidential Matters to be discussed.

311. To discuss Clerk's annual leave.