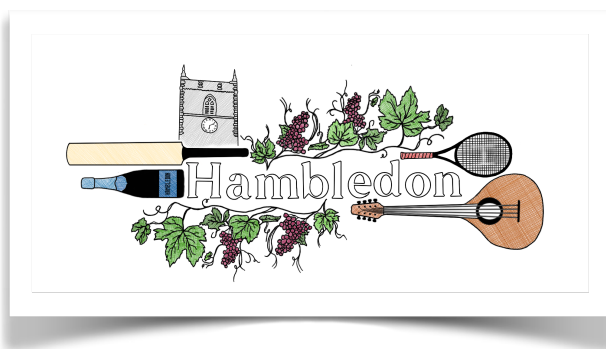




DRAFT MINUTES

Hambleton Parish Council

01 Mar 2021; 7.30pm; Virtual Meeting via Zoom

PRESENT:

Cllr Quinn (Chair); Cllr Mason; Cllr Twiney; Cllr Thornton; Cllr Higham & Cllr Silcock

In Attendance:

Mrs Joanna Tester (Clerk); Cllr Weston (WCC; left 8.10pm); Cllr Pearson (WCC; left 8.10pm); Cllr Huxstep (HCC; left 7.55pm); Mrs Sue Crossley (Hambleton Greening) & three members of the public

Meeting started at 7.32pm

Item No.	Item	Discussion & Decision	Action
1179	Acknowledgements	Councillors paused and remembered in silence the contribution of Stephen Harwood and all other villagers who have passed away since the last meeting.	
1180	Apologies	None	
1181	Disclosable pecuniary interests	None declared.	
1182	Requests for dispensations	None received.	
1183	Public questions & comments	Standing orders suspended for 10 mins. Comments received from members of the public as follows: Descendants of James Stares attending the meeting to update cllrs on the Murder Stone - aiming to set up small local WG. Would like stone and plaque fully restored, perhaps with some of original stone pieces. Keen to work with the community. Proprietors of Old Forge Tearooms have shown support. Cllr commented as follows: Broken pieces - possible to be used in restoration. No PC budget for restoration and ownership/liability denied by HCC. Happy to represent PC on the WG. All cllrs happy to support the creation of the WG.	

1184	Resume standing orders	Agreed	
1185	District councillor's report & questions arising	Cllr Weston to forward report. Will be published on the PC website. Main points as follows: • WCC council tax to increase by 3% from April 2021 (equates to an extra £4.25/yr for a Band D property). • SDNPA is calling for people to show support for tackling light pollution by taking a Dark Skies Pledge. See report for full info. • Fly-tipping - WCC now using stickers to let the public know when a fly-tip has been reported for removal & to inform potential fly-tippers that 'hot spots' are being monitored. Signs are being placed at locations across the district encouraging public to record & report fly tipping that they witness, & to act as a deterrent to offenders. • SDNPA Landscape-led Approach to Design - see full report for info. • WCC Biodiversity Action Plan 2021 - see report for full details. • Flooding/riparian responsibilities - see report for full details, or visit https://www.youtube.com/watch?v=an4KpfaRwBg&feature=youtu.be • Winchester District Local Plan - this does not include the SDNP, but since Hambledon is on the edge of the Park residents may still wish to give feedback. See report for full details, or visit https://www.localplan.winchester.gov.uk Comments to Cllrs Pearson & Weston: • Ref planning department - any current difficulties getting planning app comments posted on the website? [Cllr Weston believed not, but PC should e-mail case officer (CO) in first instance if comments are missing. Cllr Pearson commented that he had experienced delays & that it is not the CO who adds comments to system but another member of their team, but CO still first point of contact.] • Ref. Hambledon Vineyard planning - critical notes from Landscape Officer not on website. [Cllr Weston advised that since this is being dealt with by SDNPA, not appropriate to chase WCC. Copy Cllr Weston in on correspondence with Case Officer.] • Brown bags discussed at Feb 2021 meeting- resident has spoken to WCC who confirmed that it was an administrative mistake. Now being collected.	

1186	County councillor's report & questions arising	Report received from Cllr Huxstep & will be published on PC website. Main points as follows: • Covid-19 - for up to date data see Hampshire COVID-19 data Health and social care Hampshire County Council (hants.gov.uk) • HCC and the NHS are reminding residents who have received their vaccine to keep following the rules of Hands-Face-Space to avoid putting others at risk. • Warning given re. vaccine fraudsters - if you're contacted by anyone claiming to be from the NHS who asks for payment or a fee - or who gives you a link to a website to take payment for the vaccine - it is a scam. • Other coronavirus-related scams are operating, such as sales of fake products (e.g. supplements, anti-virus kits) and e-mails asking for donations to NHS. If you believe you are the victim of fraud report asap to Action Fraud on 0300 123 2040 or via www.actionfraud.police.uk • Government has given go-ahead for community testing in Hampshire. The scheme is aimed at those without symptoms of coronavirus who are regularly leaving home to go to work, and who are not covered by an existing workplace testing scheme. A total of 11 appointment-only community testing sites will become operational. Residents should check their district council website for dates and opening hours. For further info visit the County Council's website No comments/questions were raised for Cllr Huxstep.	
1187	Police/PCSO report	Not received	
1188	Mins of previous meeting (01/02/21)	Agreed as a true record with the following additions (highlighted in red) to agenda item 1157: ‘Resolved: that the PC should approve the budget (draft version Option D created by Fin WG 10/12/20) with the following amendments:’ [There were numerous indicative votes on the detail of the budget, most unanimous, some not, some Option D recommendations of Fin WG accepted and some not, and a single binding vote to approve the adjusted budget, approved unanimously.] [Cllrs voted for unanimously]	Clerk

1189	Clerk's progress report	Parish Lengthsman Agreement Contract renewal to be discussed agenda item 1202. Work schedule for this financial year: • Mar 11th 2021 All councillors to supply Clerk with any suggestions for work required. Hambleton Vineyard (HV) Nothing to report. V/H Play Equipment No further progress. Cllr Higham and Clerk currently looking at options & grant funding opportunities. HCC Report (Old Forge Tea Room Headwall) FAG report agenda item 1204. Reports & Issues (Bus Shelter) Nothing to report (Clerk awaiting final spec from Cllrs Thornton & Mason.) [Spec now received & invitation to quote will be arranged.] School/Church Sign Sign has been installed. Touch-up work to be completed when weather allows. PCC to consider contribution to costs once work completed & paid for. Hambleton Greening Campaign Agenda item 1210. Parish Pollinator Pledge Initiative No update. Reports & Issues (Manhole covers) No update. Reports & Issues (Murderstone) Cllr Quinn to meet with stonemason as soon as Covid restrictions allow. [This has now been superseded following agenda item 1183. Clerk to remove from this report & add to meeting agendas as a standing item in Reports & Issues, for Cllr Quinn to update cllrs monthly.] VIPWG (fingerpost @ Park) Cllr Higham has declined invitation to offer a proposal to move the fingerpost. May be reviewed idc. Electricity Supply for Christmas Tree at The Gardens Contact has been made with SSE to initiate process of installation/supply. Second Village De-fib Cllr Higham has decided not to offer a proposal at this meeting. To be reviewed idc. Great British Spring Clean 2021 No further progress. Cllr Quinn and Clerk to discuss idc. [Clerk confirmed that two villagers have since offered to co-ordinate this event should it go ahead.] Traffic Review - Survey Survey being finalised w/c 22/02/21. [Clerk confirmed that survey has been finalised; copy sent to The Hambletonian; pdf & on-line versions to be released at the same time as The Hambletonian.]	Clerk/All Cllrs Clerk/ Cllr Higham
1190	Bank account	Bank balance - £35,413.72 (@ 01 Mar 2021; bank statement 122 will be forwarded to cllrs as soon as it is available).	Clerk

1191	Standing Orders & Policy Documents	Resolved: that the PC should review and approve the following documents: • Standing Orders • Risk Assessment • Code of Conduct • Finance Regulations • Information Data Policy • Accessibility Statement • Media Relations Policy • Equality & Diversity Policy • Complaints Procedures • Grievance & Disciplinary Procedures • Expenses Policy • Health & Safety Policy • Social Media Policy • Publication Scheme [Cllrs voted unanimously for] Further actions: • Clerk to publish on PC website. • Vexatious complaints to be added on to Complaints Policy • Clerk to ask HALC for advice as to whether contractors should sign to say seen HPC H&S Policy.	Clerk Clerk Clerk
1192	National Insurance Contributions	Resolved: that the PC approves payments of £16.09 per month (to be paid quarterly) to HMRC for National Insurance Class 1 contributions for the Clerk. This covers employer (£12.46/month) and employee (£3.63/month) contributions. [Cllrs voted unanimously for]	Clerk
1193	Standing Order for Clerk's Salary	Proposal: that the PC retrospectively approves the decrease in the SO for the clerk's salary from £783.29 to £779.66 to take into account the employee's portion of NICs (as above). Note: this started from Feb 2021 & so the Clerk will reimburse the PC for the Jan 2021 contribution. [Cllrs voted unanimously for]	Clerk
1194	Payment of accounts	Mrs J C Tester Clerk salary (Feb 2021) £ 779.66 NEST Clerk pension (Feb 2021) £ 62.40 B C Martin Grounds maintenance/cleaning (Feb 2021) £ 120.00	Clerk

1195	Planning applications	- SDNP/21/00745/HOUS - Oldfield House Speltham Hill Hambledon PO7 4SE. Enclosed porch [NO OBJECTION] <u>Tree Within a Conservation Area</u> - SDNP/21/00688/TCA - Myrtle Bank, East Street, Hambledon, Waterloooville, Hampshire, PO7 4RX. 2x yew trees - fell - SDNP/21/00682/TCA - 12 The Maltings, Hambledon, PO7 4AE. Medium sized sycamore tree of low amenity value. The tree is in poor health with several dead branches. Fell to allow for further landscaping of site - SDNP/21/00738/TCA - Bulpitts Cottage, Green Lane, Hambledon, Waterloooville, Hampshire, PO7 4SS.1 semi mature beech in middle of rear garden - crown reduction by 2m and crown lift to 3m [NO COMMENTS NECESSARY]	Clerk
1196	Planning applications received after 23/02/21	None received	Clerk
1197	Planning decisions	No decisions received this month.	
1198	BSWG	Cllr Thornton confirmed that there was nothing to report this month. Cllr comments: Cllr Thornton asked to provide BSWG names before the April 2021 PC meeting.	Cllr Thornton
1199	Street Sign at The Gardens	Resolved: that the PC accepts the quote received from JK Engineering for the supply (and touching up after fitting by WCC) of a cast iron* street name sign for The Gardens. [Cllrs voted 5 for; 1 against] *It was noted that this may be cast aluminium rather than iron, as the foundry used by JKE may not be replacing/repairing ageing machinery. Cllr Thornton informed cllrs that there are pros and cons of each, and once painted there is little difference between the two.	Clerk
1200	Plants for George House Planters	Resolved: that the PC accepts quotes received for the supply of plants for the GH planters as per plan sent to cllrs 28 Feb, for a total of £256.38 + VAT + delivery, split over five suppliers, as follows: - Claire Austin - Plants for Shade - Gardens4You - Daily Telegraph Garden Shop - Hooksgreen Herbs [Cllrs voted 5 for; 1 against]	Clerk

1201	Fingerpost Fingers at Park	Resolved: that the Clerk should seek quotes for the supply and fitting of three new fingers for the fingerpost sign at the East Street/Brook Lane junction, with the following specification: • reinstate the Glidden finger (broken off many years ago); • replace the East Street finger to point to Hambledon only; and • replace the Brook Lane finger to point to Denmead and Droxford. • to match the existing style and materials. [Cllrs voted 5 for; 1 against]	Clerk/Cllr Thornton
1202	Lengthsmen Scheme	Resolved: that the PC agrees to remain as part of the Soberton Cluster in respect of the employment of Lengthsmen, and is content for the Clerk to sign the contract accordingly (a copy of which was supplied to all cllrs in advance of the meeting). [Cllrs voted unanimously for]	Clerk
1203	Tennis Working Group	Cllr Higham confirmed that there was nothing to be reported this month. Next report due when tennis resumes.	
1204	Flood Action Group	Jan Jarvie (Chair, FAG) report received & has been published on the PC website. Main points as follows: • Ground water levels continue to fluctuate. • Readings for 2021 significantly lower compared to 2020. • EA raised alarm 15/02 (without consulting FAG). • Small amount of water appeared in Weaverlands cellar 17/02; now gone. • FAG confident that now out of risk area, but EA remains cautious. • FAG concerned that current method of visual examination of the shallow sump in the floor of Weaverlands' cellar (instead of the previous dipping process of the borehole at the old Hartridge brewery facilities) is not satisfactory • FAG has therefore carried out a review to determine a solution to provide good data for early warning of flood risk. Report to follow in due course. • No maintenance work has been carried out at headwall catchment basin and ditch to Hook Vinney since Jan report. • Problems with Southern Water remains top of FAG risk list - encompassing sewerage system failures and possibility of road closures. • Notice sent out to all members 10/02 re current situation. • A few new members have recently joined the FAG.	
1205	Stile - Hambledon Vineyard (HV)	Resolved: that the PC should NOT approach HV to discuss accessibility issues with the hedgerow stile located on footpath 15a at its junction with the utility track leading to The Vineyard from East St. [Cllrs voted unanimously <u>against</u> the original proposal] Further action: Clerk to inform villager who raised the issue that one of the cllrs has been in touch with HV to discuss; there is no legal obligation for the landowner to agree to changing the stile to a kissing gate; and there is no further action that the PC can take.	Clerk

1206	Hambledon Playgrounds	Resolved: that the PC should agree for the VH and SG playground areas to remain open (based on Jan 2021 risk assessment and any subsequent advice/info received). Monthly review to continue until further notice. [Cllrs voted unanimously for] Further action: Clerk to check Covid-19 signs at VH play area & replace/add to if necessary.	Clerk/Cllr Quinn
1207	Asset Register	Resolved: that the bench on Speltham Down dedicated to Mr Leslie Hooper; five new street name signs; and the Church/School sign are added to the PC's asset register. [Cllrs voted unanimously for]	Clerk
1208	Updating of PC Insurance Policy	Resolved: that the Clerk should inform the PC's insurance company of the addition of the Leslie Hooper bench; five new street name signs; and the Church/School sign to the asset register, and enquire re. any additional premium chargeable. [Cllrs voted unanimously for, and agreed that the six signs would only be included in the insurance policy if there is no increase in premium.]	Clerk
1209	Bench on Speltham Down	Resolved: that the Clerk should approach Hambledon Manshed to request a quote for any necessary repair/maintenance work to the Lesley Hooper bench this Spring. [Cllrs voted unanimously for]	Clerk
1210	Greening Campaign	Sue Crossley briefed cllrs as follows: • About to finish Phase 1. Over 100 cards in windows. • Phase 2 - environment around homes and in the Parish. Three pillars - re-wilding; retrofit; and health & wellbeing. Latter two given greater profile given current Covid situation. 30th March meeting. Display at Spring Horticultural Show of balloons released showing amount of CO2 saved. • Phase 3 - sustainability. Driven by self-assessment by community. Could lead to community projects. • Going to work alongside Eco-church going forward. [PC confirmed that it is supportive of this.] • Sue has also made contact with Hambledon Connected. Resolved: that the PC approves the provision of £100.00 for Hambledon's Greening Campaign to be registered for Phases 2 and 3. [Cllrs voted unanimously for]	Clerk

1211	Reports & Issues	• Tax base 2021/22 - cllrs have been made aware by the Clerk that they were incorrectly informed that there was no change from the 2020/21 figure. However, it has come to light that 519.71 is correct for 2021/22 but 2020/21 has a tax base of 514.76. The result it that Hambledon's precept <i>per household</i> has gone <i>down</i> by 0.25% rather than <i>up</i> by 0.7% as intended when the precept for 2021/22 was set at the Feb 2021 PC meeting. • AQUIND Interconnector - Cllr Quinn reported the following: - Denmead Meadows - compound for equipment to go on south side of Hambledon Rd. Restored to agricultural land afterwards. - Lovedean site - more trees to be planted for shielding the site to account for effects of ash die-back.. - When site no longer used - WCC pushing for £60m bond to pay for it to be put back to grassland. Not agreed by AQUIND. - Colour of building - SDNP wants broader range than WCC to include lighter shades. Approved that SDNP additional colours included in plan but not necessarily used. WCC to be final arbiter of building colour (to blend in with landscape as much as possible). - Debate about the fibre optic cable, said to be necessary for operations, but likely commercial reasons. Portsmouth CC furious about this. - WCC want to retain some existing trees & hedges leading to change in micro siting of building.. - Draft dev consent order should include decommissioning issues - WCC contend that no work can start until full approval in France given. - SDNP has some money for footpaths & planting. - Noise nuisance not agreed. Construction phase agreed but not during operational phase, AQUIND resisting. - WCC insist a Dedicated officer to keep an eye compliance with the development order, Not agreed by AQUIND.. - WCC insist in the event of Selling-on of the project . How do you ensure new co sticks to Development Order? - Inspectors have 3 months to write report; SoS has 3 months to make a decision. - AQUIND have no capital/resources, is a finance company so very likely to sell after granting of development order. - Cllr Quinn to keep an eye on issue for HPC. • Dispensations/interests - Clerk informed cllrs that a definitive answer had not yet been received from the MO which will delay brief until April 2021. • SDNPA Parking Supplementary Planning Document (SPD) Consultation – will run between 04/02/21 & 18/03/21. [Cllr Silcock to consider responding if applicable to HPC.]	Cllr Quinn Clerk
1212	Date/time of next meeting	Monday 12 Apr 2021; 7.30pm; to be held online via Zoom.	
1213	Confidential matters	No members of public and press present.	

1214	Co-option of Cllr	Three applications for the position of co-opted cllr were received. After two rounds of voting, two candidates remained. Cllrs agreed that rather than the Chair using the casting vote, the Clerk would revert to the two applicants and ask for further info. To be considered at April 2021 PC meeting. Clerk to convey outcome and thanks to unsuccessful applicant. Resolved: that the Clerk should request further info on what the two remaining candidates would like to achieve in their time on the PC, and what they, specifically, can offer.	Clerk Clerk
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The meeting closed at 9.42pm

Signed:

Cllr Paul Quinn OBE (Chair):

Dated:

Signed:

Joanna Tester (Clerk):

Dated: