



DRAFT MINUTES

Hambledon Parish Council

02 Dec 2019; 7.30pm; Village Hall, Hambledon

PRESENT:

Cllr Mason (Acting-Chair); Cllr Thornton; Cllr Twiney; Cllr Hubbard & Cllr Higham

In Attendance:

Mrs Joanna Tester (Clerk); Cllr Huxstep (HCC; arrived 8.05pm); Jan Jarvie (Chair, FAG) & two members of the public

**Meeting started at 7.30pm**

Item No.	Item	Discussion & Decision	Action
783	Acknowledgements	Councillors paused and remembered in silence the contribution of the villagers, Diana Wallace and Robin Elliott, who have passed away since the last meeting.	
784	Apologies	Cllrs Quinn, Wood, Pearson & Weston	
785	Disclosable pecuniary interests	None received	
786	Requests for dispensations	None requested	
787	Public questions & comments	Standing orders suspended for a max of 10 mins. No comments were made.	
788	Resume standing orders	Agreed	
789	District councillor's report & questions arising	No report this month.	Clerk
790	County councillor's report & questions arising	Report received. Clerk to publish on PC website. Main points as follows: <ul style="list-style-type: none"> <li>• <b>Hampshire Highways</b> - new equipment being used to prune overgrown branches which means there is no need for road closures. Routes are safer for buses, but with far less disruption to drivers.</li> <li>• <b>Bus Travel</b> - HCC doing what it can to make bus travel a more attractive and viable transport option.</li> </ul>	Clerk

Item No.	Item	Discussion & Decision	Action
790 cont.	County councillor's report & questions arising cont.	<ul style="list-style-type: none"> <li>• <b>Going Green</b> - introduction of zero-emission vehicles for StreetWorks team, those inspecting utilities; and highways inspectors, engineers and technicians (day to day work).</li> <li>• <b>Flooding</b> - programme of planned improvements to highways surface water drainage systems, alongside annual road ditch clearing programme and routine maintenance on gullies and catch-pits. Residents and landowners are being asked to ensure that ditches and drains on private land are kept clear.</li> <li>• <b>SmokeFree Hampshire</b> - new stop smoking service launched 12/11/19; including face-to-face advisors, telephone advice, digital offer, and practical tips.</li> <li>• <b>School admissions help for Armed Forces families</b> - a new video has gone live (funded by Forces Connect South East; made by HCC), offering more details on securing a school place and giving key dates for applications.</li> <li>• <b>Helping carers to find the support they need</b> - 'Carers' Rights Day' held on 21/11/19, when HCC reminded unpaid carers how to access info, advice &amp; support. The three main ways are: <ul style="list-style-type: none"> <li>- Hampshire Carers' Support &amp; dementia Advisor Service <a href="http://www.hants.gov.uk/socialcareandhealth/adultsocialcare/dementia">www.hants.gov.uk/socialcareandhealth/adultsocialcare/dementia</a> or tel 01264 332297.</li> <li>- Connect to Support Hampshire <a href="http://www.connecttosupporthampshire.org.uk/carers">www.connecttosupporthampshire.org.uk/carers</a></li> <li>- Carers' Emergency Planning Service tel 0800 1691577.</li> </ul> </li> </ul>	
791	Police/PCSO report	Not received	
792	Mins of previous meeting (04/11/19)	Agreed as a true record.	Clerk
793	Clerk's progress report	<p><b>Stiles/kissing gates</b> Clerk has now received final pieces of supporting documentation &amp; is in the process of submitting grant.</p> <p><b>Parish Lengthsman Agreement</b> Schedule of visits as follows:</p> <ul style="list-style-type: none"> <li>• Dec 4<sup>th</sup> 2019 (half day)</li> <li>• Jan 29<sup>th</sup> 2020 (half day)</li> <li>• Mar 4<sup>th</sup> 2020 (half day)</li> </ul> <p><b>Vineyard Liaison Meeting</b> HALC has confirmed that this is an informal working group not a committee, therefore it is legal for the meetings to be closed to the public. To be discussed during agenda item 803. Current situation with work put on hold at the HV has been clarified by WCC/SDNP.</p> <p><b>AOB - dog mess bins</b> Clerk &amp; Cllr Weston (WCC) currently chasing Ian Burt for info on delivery of remaining bins.</p> <p><b>V/H Play Equipment</b> On-going</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>

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793	Clerk's progress report	<p><b>Fingerpost Signs</b> Clerk has advised Mr Slegg that Cllr Quinn wishes to collect finials/return sample sign either 10th or 11th Dec. No contact received to date. To be reviewed at Jan 2020 PC meeting.</p> <p><b>Moving of Bollards @ George House</b> Cllr Thornton to report to meeting during agenda item 800.</p> <p><b>HCC Report (Old Forge Tea Room Headwall)</b> Correspondence received from Paula Edwards (HCC Highways) &amp; forwarded to cllrs 25/11/19 - new grill for the big pipe has been fabricated and arrangements have been made for its installation at the end of the week.</p> <p><b>VE Day 75</b> Cllr Quinn liaising with member of the public who has offered to co-ordinate village groups.</p> <p><b>Tennis Court Re-painting</b> Cllr Higham met with contractor 29/11/19. To report to meeting during agenda</p> <p><b>Budget 2020/21</b> Date/time for informal brainstorming session has been agreed.</p> <p><b>Long-term plan for management of George House planters</b> currently on hold until decision is made re. planters etc. Cllr Thornton to report to meeting during agenda item 800.</p> <p><b>PC Logo</b> Competition has been advertised in Oct &amp; Nov PC Newsletters, Hambledonian, and Hambledon Primary School newsletter. Deadline date 31 Jan 2019. To be judged at Feb 20 PC meeting.</p> <p><b>Agenda item for Jan 2020 - to agree prize money.</b></p>	<p>Clerk/Cllr Quinn</p> <p>Cllr Thornton</p> <p>Cllr Quinn</p> <p>Cllr Higham</p> <p>Cllr Thornton</p> <p>Clerk</p>
794	Bank account	<p><b>Bank balance - £45,974.11</b> (@ 01 Nov 2019; bank statement 102 will be forwarded to cllrs as soon as it is available).</p>	Clerk
795	Payments of accounts	<p><b>Mrs J C Tester - Clerk salary (Nov 2019)</b>      <b>£673.38</b>  £664.31 (salary)  £40.00 (office allowance)  £1.50 (printing allowance)  £0.79 (icloud 50 GB storage plan for MacBook)  LESS £33.22 (5% pension contrib'n)</p> <p><b>NEST - Clerk pension (Nov 2019)</b>      <b>£53.14</b>  £19.93 (PC contrib'n; 3% basic salary)  £33.22 (Clerk contrib'n.)</p> <p><b>Village Hall - Hall hire (Nov 2019)</b>      <b>£16.00</b></p> <p><b>B C Martin - Grounds maintenance/cleaning</b> <b>£110.00</b>  (Nov 2019)</p> <p><b>James Craven - Tennis coaching</b>      <b>£210.00</b>  Nov 2019 (09/11/19, 16/11/19 &amp; 23/11/19)</p> <p><b>Peter Caizley - materials for boarding tennis shed windows</b>      <b>£10.74</b></p>	Clerk

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796	Planning applications	<p><b>SDNP/19/05091/HOUS</b> Kennett Lodge East Street Hambledon Waterlooville Hampshire PO7 4SA Installation of stair lift from ground to first floor. <u>STRONG SUPPORT.</u></p> <p><b>SDNP/19/05243/HOUS</b> The Firs Green Lane Hambledon PO7 4SX Two storey rear extension and elevational alterations (amended design). <u>NO OBJECTION</u></p> <p><b>APP/Y9507/C/19/3236310</b> Hill View, Cams Hill Lane, Hambledon, Waterlooville, Hampshire, PO7 4RQ Ref. SDNP/17/00443/GENER - The breach of planning control alleged without planning permission. <u>HAMBLEDON PC AGREES WITH THE GROUNDS FOR THE ENFORCEMENT NOTICE AND THAT THE APPEAL SHOULD BE DISMISSED.</u></p> <p><b>SDNP/19/05549/HOUS</b> 27 Stewarts Green Hambledon Waterlooville Hampshire PO7 4SU Proposed two storey extension. <u>OBJECTION ON GROUNDS THAT OUT OF CHARACTER WITH THE SURROUNDING BUILDINGS.</u></p>	Clerk
797	Planning applications received after 29/10/19	<p><b>SDNP/19/05051/TPO</b> Hambledon House East Street Hambledon PO7 4RX Horse Chestnut (T1) - Crown reduce by up to 2.5m to suitable secondary growth points to leave an approx. limb length of 5 to 6m and an approx height 15m to 16m. Raise crown to approx 3m to suitable secondary growth points, by reducing or removing secondary limbs. <u>NO OBJECTION</u></p>	Clerk
798	Planning decisions	Noted	
799	Flood Action Group	<p>Jan Jarvie (Chair; FAG) reported the following:</p> <ul style="list-style-type: none"> <li>• <b>Maintenance of the Big Pipe</b> - project has now been officially handed over to Hampshire Highways. FAG-Highways meeting scheduled for 10am 05/12/19.</li> <li>• <b>Current forecast</b> - currently following established FAG procedures, alongside monitoring of village resilience measures, incl. aquifer levels at Broadhalfpenny Down and Whitedale Farm boreholes, &amp; comparison with readings from 2017/18. Currently, levels are circa 10m above 2018, but still below trigger point for possible cellar/well flooding by 10m at BHD and 14.02m at Whitedale.</li> <li>• <b>Coordination with Environment Agency</b> - groundwater trends discussed 28/11/19. No warnings in place at this time. Updated report due within next couple of weeks. EA forecast for next 6-8 weeks gives little chance of cellar flooding unless there is significant heavy and sustained rainfall.</li> </ul>	

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799 cont.	Flood Action Group cont.	<p>The following was also discussed:</p> <ul style="list-style-type: none"> <li>• <b>George House issues:</b> <ul style="list-style-type: none"> <li>- Stairway into (large) cellar dangerous.</li> <li>- Electrical work needs to be done.</li> <li>- No pump points currently.</li> <li>- West side of house best side for pump points.</li> <li>- New pump &amp; hoses to be bought.</li> </ul> </li> <li>• Cllr Mason reported that Nov 2019 rainfall has been circa 115% of an average Nov.</li> </ul> <p>Full report to be published on PC website.</p>	Clerk
800	VIPWG	<p>Cllr Thornton reported the following:</p> <ul style="list-style-type: none"> <li>• <b>George House Planters:</b> <ul style="list-style-type: none"> <li>- Two subsequent meetings have been held with residents of GH. Any new schemes will need approving by HCC.</li> <li>- Alternative options have been suggested and currently being considered by VIPWG, therefore planters (and long-term plan for management) on hold for now.</li> <li>- Bollards @ GH - JK Engineering happy to carry out the work. Awaiting formal quotation. Potential to take existing ones out &amp; replace with symmetrical ones.</li> </ul> </li> </ul>	
801	Tennis Working Group	<p>Cllr Higham reported the following:</p> <ul style="list-style-type: none"> <li>• <b>Re-painting of Tennis Court Lines:</b> <ul style="list-style-type: none"> <li>- Original plan was to re-paint court (circa £2500 costs) in 2021. However, it may be more economical to bring this forward to 2020 since any lines re-painted &amp; moss treatment carried out in 2020 would need to be re-done in 2021. Regardless, any work will need to wait until April/May 2020, for optimum weather conditions. Quotes to be provided for the full court re-painting etc. in 2020. HCC to advise if it can give 75% of new larger costs. Cllr Huxstep advised that money may not be available in next financial year.</li> </ul> </li> </ul> <p><u>Finances</u></p> <ul style="list-style-type: none"> <li>• No balance provided. Cllr Higham to inform councillors if significantly different to Oct 2019 figures.</li> </ul>	
802	RoW vegetation priority cutting list for 2020	<p><b>Resolved:</b> that the PC confirms with HCC that the list of footpaths for priority cutting in 2020 should be 6, 26, 33, 8a and 15a (in that order of priority; no change to 2019).</p>	Clerk

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803	Vineyard liaison meeting	<p><b>Resolved:</b> that the following should be added to the terms of reference for the Hambledon Vineyard Liaison Group (resolution made under item 777 at the 04 Nov 2019 meeting):</p> <p>'No power is delegated to members and all decisions must go through full council; with PC members reporting back at the next full council meeting and raising any issues requiring Council attention/action for formal debate and resolution in the usual manner. In addition, for absolute clarity, it should be referred to as the <i>Hambledon Vineyard Liaison Working Group.</i>'</p> <p>Votes: 5 (for) to 0 (against).</p>	
804	Website accessibility statement	<p><b>Resolved:</b> that the Clerk will research and put together a suitable website accessibility statement, and investigate issues with the current website and how to address them.</p>	Clerk
805	Reports & issues	<ul style="list-style-type: none"> <li>• Sergeant Stuart Gilmour has retired from Hampshire Constabulary. Stuart has been replaced by Sergeant Richard Holland. <u>Cllr Quinn to write letter of thanks. Clerk to send.</u></li> <li>• The Home Office has issued a consultation on strengthening police powers to tackle unauthorised encampments. NALC would also like to collate comments from Parish and Town Councils on this consultation. Deadline for comments 19/02/20. <u>To be added to Jan 2020 agenda.</u></li> </ul>	Clerk/Cllr Quinn  Clerk
806	Date/time of next meeting	Monday 06 Jan 2020; 7.30pm; Meeting Room, Hambledon Village Hall.	
807	Confidential matters	Members of public & press excluded.	
808	Clerk's annual leave  Planning	<p>The Clerk's annual leave for Dec 2019/Jan 2020 was approved. Info to be provided in Dec newsletter. Urgent enquires to be 'referred to local parish councillor'.</p> <p>Cllrs discussed <b>SDNP/19/05662/PRE</b> (comments are not submitted for pre-applications).</p> <p>Cllrs discussed correspondence from Denmead PC regarding potential for TPO on oak tree on Well Hill, in relation to planning app SDNP/19/02339/FUL. Cllrs agreed that the PC would support the issuing of a TPO. Clerk to inform DPC.</p>	Clerk  Clerk

**The meeting closed at 8.37pm**

**Signed:**

**Cllr Neil Mason (acting-chair):**

**Dated**

**Signed:**

**Joanna Tester (Clerk):**

**Dated**